



## Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

Tel: 01245 225111

[parish.council@danbury-essex.gov.uk](mailto:parish.council@danbury-essex.gov.uk)

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the **Leisure Centre Committee** meeting of the Danbury Parish Council. The meeting will be held at the **Parish Office, Main Road, Danbury** on **Wednesday 14 May 2025** commencing at **7.30 pm**.

Yours sincerely

*Michelle Harper*

Ms M Harper  
Clerk to Danbury Parish Council

Distribution: Members of Committee as follows:

Councillors:

## AGENDA

**25/26.01 Election of Chair**

**25/26.02 Election of Vice Chair**

**25/26.03 Apologies for absence**

**25/26.04 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

**25/26.05 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

**25/26.06 To approve Minutes of the Leisure Centre Committee meeting held 9 April 2025**

To approve the minutes of the Leisure Centre Committee meeting held 9 April 2025

**25/26.07 Class Statistics**

To note the classes attendance statistics to end of April 2025 (Appendix 1)

**25/26.08 Membership**

To note the membership figures to April 2025 (Appendix 2)

**25/26.9 Finance**

25/26.9.1 To review the financial information for 2024/25 (Appendix 3)

25/26.9.2 To review the financial information for 2025/26 (Appendix 4)

**25/26.10 Refurbishment**

25/26.10.1 To receive an update on the refurbishment from the Refurbishment Sub Committee

25/26.10.2 To receive an update on the Lifestyle Fitness Proposal

**25/26.11 Matters for Report (for information only)**

To note information

**25/26.12 Dates of next meeting**

Wednesday 16 July 2024 at 7.30pm