

Minutes of the Leisure Centre Committee Meeting held on 6 March 2024  
at 7.30 pm at the Parish Office

Present: Cllrs Armstrong (Vice Chairman), Berlyn (Chairman), A Chapman, G Chapman, Churchouse, Hessing, and Orange

In attendance: M Harper (Clerk)

**23/24.132 Apologies for absence**

Cllr Naggs

**23/24.133 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

There were no declarations of interest.

**23/24.134 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present.

**23/24.135 To approve Minutes of the Leisure Centre Committee meeting held 7 February 2024**

RESOLVED: the minutes of the Leisure Centre Committee meeting held on 7 February 2024 be approved and signed as a true record.

**23/24.136 Actions for the Minutes**

The actions were noted.

**23/24.137 2023/24 Finance**

The financial information was noted. Analysis of private hire was discussed and it was agreed that the Clerk would carry out further work in order that staff costs and bar income can be included in the profit/loss calculation.

**23/24.138 Class Statistics**

The class analysis figures for the period 1 April to 29 February 2024 were noted.

**23/24.139 Class Survey Results**

The results of the class survey were reviewed and it was agreed that in response to requests additional classes would be added to the timetable.

**23/24.140 Booking Software**

An update on the booking software was noted.

**23/24.141 Bar Refurbishment**

The tender return deadline had been extended by the surveyors and it was agreed that, once available, an extra ordinary committee meeting would be called to discuss the results.

**23/24.142      Use of Leisure Centre for Community based support activities**

Following discussion, it was agreed that use of the Leisure Centre may be offered, on a case-by-case basis, to non-profit organisations who wished to work with the Parish Council on issues relating to community-based support. Further investigation into hosting groups and activities for new parents would be undertaken.

**23/24.143      Matters for Report (for information only)**

The Clerk advised that a health and safety/facilities management audit had been carried out at the Leisure Centre and, whilst there was some work to be done improving some of the documentation, the results were very good. The Leisure Centre Committee Chairman thanked the Clerk and Leisure Centre Manager for their hard work.

**23/24.144      Dates of next meeting**

Wednesday 3 April 2024 at 7.30pm

There being no further business the Chairman closed the meeting at 8.25pm

Chairman      .....

Date      .....