

Minutes of the Leisure Centre Committee Meeting held on 10 January 2024
at 7.30 pm at the Parish Office

Present: Cllrs Armstrong, Berlyn, A Chapman, G Chapman, Churchouse, Hessing, Naggs and Orange

In attendance: M Harper (Clerk)

23/24.102 Apologies for absence

None

23/24.103 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

There were no declarations of interest.

23/24.104 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

23/24.105 To approve Minutes of the Leisure Centre Committee meeting held 6 December 2023

RESOLVED: the minutes of the Leisure Centre Committee meeting held on 6 December 2023 be approved and signed as a true record

23/24.106 Actions for the Minutes

The actions were noted

23/24.107 Class Statistics

The class analysis figures for the period 1 April to 31 December were noted. It was agreed that a survey would be sent out to Leisure Centre members regarding the current class timetable and potential changes

23/24.108 Membership Statistics

The membership statistics for the period 1 April to 31 December were noted

23/24.109 Bar Refurbishment

RESOLVED: that the Leisure Centre Committee would proceed to tender based on the specification provided by the surveyor, proposed by Cllr Armstrong and seconded by Cllr Orange

23/24.110 Leisure Centre Website and IT

23/24.110.1 RESOLVED: that subject to any further changes raised by committee members, the new website would go live at the beginning of February, or as soon as possible thereafter, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

23/24.110.2 RESOLVED: to change the domain from danburysportscentre.co.uk to danburyleisurecentre.org.uk, proposed by Cllr Berlyn and seconded by Cllr G Chapman

23/24.110.3 RESOLVED: that re-cabling at the Leisure Centre to improve the internet and Wi-Fi connection to the gym at a cost of £1,850.00 would not be undertaken, proposed by Cllr Hessing and seconded by Cllr Churchouse

23/24.111 Draft Beer

RESOLVED: that the draft beer lines and refrigeration units from the cellar to the downstairs bar would be removed and smaller bar top alternatives for events would be used, proposed by Cllr A Chapman and seconded by Cllr Armstrong, all agreed

23/24.112 Booking Software

Following review of the software proposal it was agreed to change the booking and point of sale software

RESOLVED: that the booking and point of sale software would be moved to Bookteq, proposed by Cllr Hessing and seconded by Cllr Orange, all agreed

23/24.113 Membership Fees

Following discussion, it was agreed that social membership fees for the Leisure Centre would not be introduced

RESOLVED: that that social membership fees for the Leisure Centre would not be introduced, proposed by Cllr Armstrong and seconded by Cllr G Chapman, all agreed

23/24.114 2023/24 Finance

The financial information for 2023/24 was reviewed and noted. It was agreed to increase the price of coffee and hot chocolate to £2.50 from 1 February 2024

23/24.115 2024/25 Budget

RESOLVED: that the recommendation to Resources Committee for the 2024/25 budget would be £120,000.00, proposed by Cllr Berlyn and seconded by Cllr Orange, all agreed

23/24.116 Matters for Report (for information only)

None

23/24.117 Dates of next meeting

Wednesday 7 February 2024 at 7.30pm

There being no further business the Chairman closed the meeting at 9.35pm

Chairman

Date