

**Danbury Parish Council
PLANNING COMMITTEE**

Minutes of the Meeting held on 17 July 2023 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ

Present: Cllrs: J Armstrong, M Hessing (Chairman), A Keeler
In Attendance: Mrs L Mitchelmore (Assistant Clerk), 1 member of the public.

23/24.29 Apologies for Absence

Apologies were received from Cllrs S Berlyn and A Chapman, Mr M Scofield and Mr J Alexander

23/24.30 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

Cllrs Hessing and Armstrong declared a non-pecuniary, general interest in application 23/05110/TPO

23/24.31 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

The member of the public expressed concerns about a potential development on Little Baddow Road. Cllr Armstrong was aware of these concerns in his capacity as a County Councillor. As no planning application had been submitted, the Committee were unable to comment on the concerns but suggested that the member of the public may wish to register with the Chelmsford City Council planning portal for notifications of planning applications in their local area and to report any suspected breaches of planning control to the Chelmsford City Council Planning Enforcement Department.

If an application were to be submitted, it would be included in the agenda for the Parish Planning Committee and the member of the public would be welcome to attend that meeting.

23/24.32 Minutes

RESOLVED: that the minutes of the meeting held on 26 June 2023 were approved and signed as being a true record.

Proposed: Cllr Armstrong, seconded: Cllr Keeler, and all agreed.

23/24.33 Planning Applications

23/24.33.1 Responses to the following applications were considered for submission to Chelmsford City Council (CCC).

Ref no	Property	Proposal	Comments
23/05110/TPO	4 Runsell Lane	T6 Weeping willow (Salix babylonica)- Significant height reduction by approx 8m. Remaining lateral growth removed to previous points. Removal of deadwood over 20mm or 1m in length removed. Reason: The tree has shed a number of large branches in recent years having put on significant growth since a crown reduction over 10 years ago. The tree is also showing signs of decay.	No comments
23/01023/FUL	Manor Farm, Gay Bowers Road	Proposed covered link between the main dwelling and outbuilding at the rear.	No comments

23/24.33.2 No applications were referred to the local Ward Members for determination by the CCC Planning Committee.

23/24.34 Danbury Neighbourhood Plan.

The Assistant Clerk gave an update on progress of the Neighbourhood Plan. Enquiries had been made with the Consultants who had produced the Strategic Environment Assessment with regards to it being reviewed following comments from the Regulation 14 Consultation. As the Technical Support Contracts through the grant funding body Locality were being renewed, there may be a delay to this commencing.

23/24.35 Matters for Report (for information only)

Cllr Armstrong reported that the Chelmsford City Council Listed Building and Conservation Planning Officer would not be averse to a review of the Conservation Area in Danbury. A report would need to be written, an example of which had been produced by Stock. Areas that could be considered included the Bay Lodge/Hitchcock Meadow area, Copt Hill, Runsell Green, Danbury Palace and Woodhill Road.

The Assistant Clerk informed the committee that this had been undertaken previously and that they would review the notes and outcome.

23/24.36 Date of next meeting

Monday 7 August 2023 at 7.30pm at the Parish Council Office

There being no further matters to consider, the Chairman closed the meeting at 8.11pm

Signed

Chairman.....Date.....