



**Minutes of the Meeting held on 24<sup>th</sup> June, 2013 at 7.30pm at The Old School House, Main Road, Danbury**

Present: Cllrs    M Wood (Vice Chairman)    C Jacobs  
                     Mrs A Chapman                    B Kennewell  
                     D Harvey                                J Thomson  
                     P Howe                                    W Scaife  
                     A Keeler

In attendance:    Mrs H Mayes, Assistant Clerk

*Cllr Berlyn did not arrive in time for the start of the meeting. Therefore Cllr Wood Vice Chairman of the Parish Council was in the Chair.*

**39 Apologies for absence**

Apologies were received and accepted from Cllrs J Scott and Mrs Sarah Jane Court. Cllr Allen did not attend.

**40 Declarations of Interest**

Members were reminded that they must declare any pecuniary or non pecuniary interests they had in any items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must similarly be declared at the appropriate time.

**41 Public Question Time**

No Public were present

**42 To Ratify the Annual Return for 2012 – 2013**

Cllr M Telling proposed that the accounts for 2012 – 2013 be ratified this was seconded by Cllr A Keeler and unanimously agreed.

RESOLVED: that the Council **APPROVE** SECTION 1 OF THE Annual Return, the Statement of Accounts, and STATED it could answer "yes" to the questions in section 2 Annual Governance Statement.

The summary account of Income and Expenditure and Supporting Notes were Noted.

**35 Matters for Information (for report only)**

There were none.

**36 Dates of Parish Council Meetings in 2013 (for information)**

31<sup>st</sup> July

25<sup>th</sup> September

Tuesday 26<sup>th</sup> November

*Cllr Berlyn arrived.*

Business having been concluded, the Chairman closed the meeting at 7.40pm.

Signed: ..... Cllr S Berlyn, Chairman

Date: .....