



FACILITIES COMMITTEE

Minutes of the meeting held on Wednesday 9th November 2011 at 8pm in the Committee Room at The Old School House, Main Road, Danbury

Present: Councillors A, Allen, Mrs A. Chapman,
Mrs S-J. Court (Vice Chairman), B. Kennewell, A. Pemberton
(Chairman),
B. Scaife, M. Wood (ex officio)

In Attendance: Cllr John Scott
Mrs M Saunders, Clerk to Danbury Parish Council
Mrs M. Dyer, Assistant Clerk, Facilities

68 Apologies for absence

Apologies were received and accepted from Cllr Berlyn.

69 Declarations of Interest

Members were required to declare any personal or prejudicial interest they know they may have in items of business on the meeting's agenda. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and to leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

None were declared.

70 Public Question Time (Limited to 15 minutes)

No Members of the Public were present

71 Minutes of the Facilities Committee held on 14th September, 2011.

RESOLVED: that the minutes of the Meeting held on 14th September, 2011 be approved and duly signed as a correct record

72 Grass Cutting Contract

The Clerk had tried to obtain three quotations for the additional grass cutting within the village for the next three years. Only one contractor had replied which was the contractor already completing the works.

The Groundsman had offered to complete these works although he did not have the same equipment, therefore the works would be completed in a different way. A discussion took place regarding this option. Members were concerned regarding the Groundsman's workload. Members decided to thank the Groundsman very much for his offer but they felt that the contractor should be used.

Cllr Wood proposed that Blackwater Landscapes should be employed for a further 3 years to complete the grass cutting works at Eves Corner, Copt Hill and strimming

around the War Memorial this was seconded by Cllr Mrs Court and unanimously agreed.

RESOLVED: that Blackwater Landscapes be employed to complete the grass cutting works for a further 3 years. 2012 Grass Cutting £128.00 per cut = £1586 per year, 2013 Grass Cutting £135.00 per cut = £1620, 2014 Grass Cutting £142.50 per cut £1710.

73 Facilities Committee Budget

73.1 Items from 3 year plan

These items were considered in line with the Budget. The Clerk talked the committee through the plan. At this stage monies were to be placed in the draft budget for Facilities for the Public Conveniences but no decision had been made this would be done at Parish Council on 30th November, 2011.

Members felt that consideration should be given for the purchase of a new tractor. It was decided that next year when the tractor was five years old that a budget head for a contingency fund should be set up.

Cllr Allen proposed that a contingency fund should be set up next year for the tractor if it should be necessary. This was seconded by Cllr Telling and unanimously agreed.

RESOLVED: that a) monies should be put in the draft budget for the Public Conveniences at this stage
b) consideration should be given for a contingency fund budget for the tractor next year

73.2 Budget

Members considered the draft budget for Facilities. The training budget had increased due to the Groundsman requiring completing refresher training in Winter 2012.

Members talked at length regarding the cricket. Consideration was given regarding the income did not match the outlay. Members felt that cricket was an integral part of the village. The Chairman of Resources was very concerned about the costs of maintenance of the cricket wicket. Previously the Parish Council had requested the cricket club to increase usage and to encourage the youth of the village to take part.

Discussion also took place at this point regarding the charges per game regarding the cricket. It was unanimously agreed to increase the charges of the matches by £5.00.

Cllr Wood proposed that a meeting with the Cricket Club should be arranged to discuss the future of cricket within the village. This was seconded by Cllr Mrs Court and unanimously agreed.

Consideration was given to the ponds budget which was left as the draft budget proposed of £1000.00

Discussion took place regarding the fuel budget. The Clerk was concerned that this year the Parish Council had already spend £1664 on fuel and there was still 4 months to go of the budget. It was therefore unanimously decided to increase this budget head to £2500.

It was proposed by Cllr Allen and Seconded by Cllr Wood that the draft budget to put forward to the Resources Committee would be £74,935 from the Facilities Committee.

RECOMMENDED: that the Draft Budget from Facilities Committee be £74,935

74 Confirmation of Rents for 2012 – 2013

2012/13

Cricket Match	£75 per match Subject to VAT
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Danbury has confirmed it would like to play here next year.
Lt Baddow is looking at other venues.

Heathcote School	£2000
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Bowling Club	£8300 (5yr term 3 rd year)
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Tennis Club	£3850 + £1564 = 5415.
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All games are subject to VAT

Football Match Senior	£37.50
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Football Match Juniors Under 16	£26.00
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Football Match 9 a side (children)	£19.50
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Mini Soccer	£13.00
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Training	£13.00
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Cancellation Fee	£11.00
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Football Danbury Mission Saturday Mornings Adults pay football match Senior price	£325.00
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Small Meeting Room	No tenant at present time.
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Only one quarter rent paid

Painting inside now completed.	Investigation still being completed regarding usage.
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Allotments £14.00

Water Rates changed from £30.80 to £20.20 if there are 11 allotments.

Members unanimously agreed the above charges.

RESOLVED: that the above are the charges to be implement by the Parish Council for 2012 – 2013 with the exception of the allotments which would change in April 2013.

75 Dates of Next Meeting in 2011

Wednesday 16th November and Tuesday 6th December.

The meeting closed at 10 p.m.

Cllr A. Pemberton
Chairman

Signed Date