

Minutes of the Sports & Social Centre Sub Committee Meeting
held on 15 June 2022 at 7.45pm at the Parish Office, Main Road, Danbury

Present: Cllrs J Armstrong, S Berlyn, A Chapman, G Chapman and P Sutton

In attendance: M Harper (Clerk) and L Mitchelmore (Assistant Clerk)

22/23.18 Election of Vice Chairman

This item was deferred

22/23.19 Apologies for absence

Cllrs Hessing and Orange

22/23.20 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

22/23.21 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

22/23.22 Date of next meeting

Tuesday 26 July at 7.30pm

22/23.23 Exclusion of Press and Public

RESOLVED: that in accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw, proposed by Cllr Armstrong and seconded by Cllr Sutton, all agreed

22/23.24 Update re Club Right Booking System

The system will be available from the beginning of July in order that it can be populated ahead of the transfer. Investigation into local gym costs is being undertaken for discussion at the next meeting. The Sub Committee were asked to consider suggestions for any changes to the name of the Centre.

22/23.25 Transfer of Undertaking

The Clerk provided an update from the solicitor and advised that the joint consultation would commence in early July.

22/23.26 Correspondence

The Sub Committee considered the correspondence received from a gym provider but agreed that it would be inappropriate to enter into discussions at this stage.

The Clerk provided the following updates:

- IT Systems – Lodge Information Services are managing the transition timetable
- Asset Transfer – the lease with the DCA will be extended to 15 August; once contracts and other information had been received the solicitor would start to draft the asset purchase agreement
- H&S Systems – the system will be available from early July
- Licencing – a new music licence takes around 1 week to arrange and will be in place before the transfer; the Clerk will undergo the training and exam for a Personal Licence in early July
- Building Management – work has been started on the condition survey and PPM schedule

There being no further business the meeting closed at 8.56pm

Chairman

Date