

Minutes of the Resources Committee Meeting held on 27 April 2022
at 7.30 pm at the Parish Office

Present: Cllrs S Berlyn, A Chapman, G Chapman, M Hessing and P Sutton

In attendance: Ms M Harper (Clerk)

21/22.77 Apologies for absence

Cllr Chaney

21/22.78 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA

None

21/22.79 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

21/22.80 To approve Minutes of the Resources Committee meeting held 29 March 2022

RESOLVED: that the minutes of the Parish Council meetings held on 29 March 2022 be approved and signed as a correct record

21/22.81 Actions from the Minutes

The actions were noted

21/22.82 To receive financial report

21/22.82.1 Receipts

The receipts from 1 April 2022 to 27 April 2022 were noted (Appendix 1)

21/22.82.2 Payments

21/22.82.2.1 RESOLVED: that the invoices received and direct debits from 1 April 2022 to 27 April 2022 be approved, proposed by Cllr G Chapman and seconded by Cllr Hessing, all agreed (Appendix 2)

21/22.82.3 Reconciliation

RESOLVED: that the bank reconciliation for 31 March be approved, proposed by Cllr Hessing and seconded by Cllr G Chapman, all agreed

21/22.82.4 Budget sheets / Earmarked Reserves

The income and expenditure, Earmarked Reserves and the Budget Sheets were noted

21/22.82.5 Insurance Claim Log

Nothing to report

21/22.82.6 Virement of monies
Nothing to report

21/22.82.7 Debtors more than 3 months
Nothing to report

21/22.82.8 On Line Banking
It was noted that processes are being undertaken to reinstate Cllr Berlyn's access to the system

21/22.83 Staffing Sub Committee

RESOLVED: that the Terms of Reference for the Staff Sub Committee be approved, proposed by Cllr Hessing and seconded by Cllr Berlyn, all agreed

21/22.84 Investment Strategy

RESOLVED: that the Investment Strategy for 2022/23 be approved, proposed by Cllr Sutton and seconded by Cllr G Chapman, all agreed

21/22.85 Community Engagement

There were no issues raised for community engagement

21/22.86 Matters for Report (for information only)

To note information

21/22.87 Exclusion of Press and Public

The Committee agreed that in accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

21/22.88 Staffing

RESOLVED: that the following be recommended to the next Parish Council meeting on 4 May 2022 for approval, subject to the Parish Council proceeding with the potential transfer of business of the Sports & Social Centre, proposed by Cllr A Chapman and seconded by Cllr Hessing, all agreed

- the change to staffing for the transition period May 2022 to April 2023
- the change to structure for the transition period May 2022 to April 2023
- the employment of a temporary admin assistant from May 2022 to December 2022

21/22.89 Dates of next meeting

Wednesday 25 May 2022 to be held at 7.30pm

There being no further business the meeting closed at 8.15pm

Chairman

Date