

Minutes of the Play Project Sub Committee Meeting
held on 10 November 2021 at 7.00 pm at the Parish Office, Main Road, Danbury

Present: Cllrs S Berlyn, G Chapman, M Hessing and A Keeler

In attendance: Cllr A Chapman (Ex-officio)
Ms M Harper (Clerk)

21/22.01 Election of Chair and Vice Chair

RESOLVED: that Cllr G Chapman be elected as Chairman of the Sub Committee, proposed by Cllr Keeler and seconded by Cllr Hessing. Cllr G Chapman was elected unopposed

RESOLVED: that Cllr Hessing be elected as Vice Chairman of the Sub Committee, proposed by Cllr Berlyn and seconded by Cllr Keeler, all agreed. Cllr Hessing was elected unopposed

21/22.02 Apologies for absence

Cllr Thombs attended the meeting via Zoom. He was unable to participate in the voting

21/22.03 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

21/22.04 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

21/22.05 Terms of Reference

RESOLVED: that the Sub Committee would recommend the draft Terms of Reference to the Facilities Committee, proposed by Cllr Berlyn and seconded Keeler, all agreed

21/22.06 Project Plan

RESOLVED: that the Sub Committee approve project plan and design subject to fine tuning the position of the zip wire during installation, proposed by Cllr Berlyn and seconded by Cllr Hessing, agreed

RESOLVED: that the revised quotation for robina wood for the dynamic play equipment be accepted, proposed by Cllr Hessing and seconded by Cllr Berlyn, all agreed

RESOLVED: that the draw down timing of the loan would be delegated to the Clerk, proposed by Cllr A Chapman and seconded by Cllr Berlyn, all agreed

21/22.07 Matters for Report (for information only)

There were no matters for report

21/22.8 Dates of next meetings

To be agreed

There being no further business the meeting closed at 7.28pm

Chairman

Date