

**Danbury Parish Council  
PLANNING COMMITTEE**

**Minutes of the Meeting held on 10 January 2022 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ**

**Present:** Cllrs: S Berlyn, A Chapman, A Keeler

**In Attendance:** Mrs L Mitchelmore (Assistant Clerk), Mr J Alexander.

**21/22.36 Apologies for Absence**

Cllrs Hessing (Chairman) and Orange. Mr Mark Scofield

With Cllr Hessing being absent, it was agreed that Cllr Berlyn would take the Chair for the meeting.

**21/22.37 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

None

**21/22.38 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present.

**21/22.39 Minutes**

21/22.39.1 RESOLVED: that the minutes of the meeting held on 20 December 2021 were approved and signed as being a true record.

Proposed: Cllr A Chapman, seconded: Cllr Keeler, and all agreed

21/22.39.2 RESOLVED: The minutes of the meeting held on the 22 November 2021, that had been signed as a true record at the meeting held on 20 December 2021 (minute 21/22.31), were corrected as follows:

- i. page numbers were inserted.
- ii. the date of the minutes approved at that meeting was corrected. They had been incorrectly detailed as the 11 October when the actual minutes approved and signed at the meeting were from the meeting held on 1 November 2021.

Proposed: Cllr Berlyn, seconded: Cllr A Chapman, and all agreed

**21/22.40 Planning Applications**

21/22.40.1 Responses to six applications were considered for submission to Chelmsford City Council.

<b>Ref no</b>	<b>Property</b>	<b>Proposal</b>	<b>Comments</b>
21/05334/TPO	1, Danbury Palace Drive	T6 - Silver Birch - Boundary between lawn area and car park - Remove and replant replacement tree in lawn area to the north. Reason: Low amenity value and condition.	No comments
21/02316/FUL	89, Mill Lane	Rear orangery extension.	No comments
21/02339/FUL	The Sheiling, Bicknacre Road	Single storey rear extension	No comments
21/02348/FUL	Danbury Park County Primary School, Well Lane	Proposed outdoor gym on school playground	No comments
21/02452/FUL	32, Belvedere Road	Proposed access ramp and landing, including drainage and associated work	No comments

21/00329/S73	The Grove, Hyde Lane	Variation of condition 2 of approved permission 21/00329/FUL - (Replacement dwelling and garage). Alterations to the design of the dwelling and alterations to window and door arrangements. Addition of side windows to first floor level and roof windows. Addition of first floor habitable area to proposed garage with addition of 2 dormer windows and side window to new first floor level, alterations to door and window arrangements.	The Cart Lodge must not be used for residential purposes, and be ancillary to the main house and not a separate dwelling.
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21/22.40.2

There were no applications for referral to the local Ward Member for determination by the CCC Planning Committee.

**21/22.41 Danbury Neighbourhood Plan.**

The Assistant Clerk gave an update on progress of the Neighbourhood Plan and explained that any unused grant funding would have to be returned to Locality at the end of March as this was the end of the Grant Funding Period. A new application would be made, if appropriate, for the next funding period. Cllr Berlyn thanked the Neighbourhood Plan Group for their continued efforts.

**21/22.42 Matters for Report (for information only)**

The street light at Eves Corner, opposite Bakers was still not working and this would be followed up with the County Councillor

A planning application had been submitted for signage at the Griffin.

**21/22.43 Dates of next meeting**

Monday 31 January 2022 at 7.30pm at the Parish Council Office

There being no further business to transact, the Chairman closed the meeting at 8.02pm.

Signed: Chairman

Date