

Danbury Parish Council
PLANNING COMMITTEE

Minutes of the Meeting held on 9 May 2022 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ

Present: Cllrs: S Berlyn, C Chaney, M Hessing

In Attendance: Mrs L Mitchelmore (Assistant Clerk), Mr J Alexander, Mr M Scofield

22/23.1 Election of Chairman

Cllr Berlyn nominated Cllr Hessing to serve as Chairman of the Planning Committee for the current municipal year, seconded by Cllr Chaney. There were no further nominations and Cllr Hessing was elected unopposed.

RESOLVED: that Cllr Hessing be elected to serve as Chairman of the Planning Committee for the municipal year 2022-23.

22/23.2 Election of Vice-chairman

Cllr Hessing nominated Cllr Chaney to serve as Vice-chairman of the Planning Committee for the current municipal year, seconded by Cllr Berlyn. There were no further nominations and Cllr Chaney was elected unopposed.

RESOLVED: that Cllr Chaney be elected to serve as Chairman of the Planning Committee for the municipal year 2022-23.

22/23.3 Apologies for Absence

Cllrs A Chapman and A Keeler

22/23.4 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

None

22/23.5 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present.

22/23.6 Minutes

RESOLVED: that the minutes of the meeting held on 25 April 2022 were approved and signed as being a true record.

Proposed: Cllr S Berlyn, seconded: Cllr C Chaney, and all agreed.

22/23.7 Planning Applications

22/23.7.1 Responses to the following applications were considered for submission to Chelmsford City Council (CCC).

Ref no	Property	Proposal	Comments
22/00123/FUL	Oak Lodge, Southwood Chase	Single storey rear/side extensions. Single storey front extension and creation of a front patio. Alterations to existing fenestrations.	No comments
22/00647/FUL	Danbury Tennis Club, Mayes Lane	Installation of a replacement LED lighting system, including columns, to 5 tennis courts.	The committee declared a general interest as the Tennis Club lease the land from the Parish Council. There were no comments
22/00668/FUL	44, Danbury Palace Drive	Single storey rear extension.	The Parish Council supports the comments of the Planning Listed Building and Conservation Officer
22/00771/FUL	Fansmead, Slough Road	Demolition of existing annex and construction of part two storey part single storey rear extension with glazed link to dwelling. Replacement of existing dwelling roof and addition of 7 roof windows. Alterations to existing fenestration.	No comments
22/05531/CAT	Hillrise, Copt Hill	Pine - (located at front boundary) -Crown thin by 15% the elongated branches within the crown, remove large diameter deadwood - Reason - To maintain size and reduce risk of branch failure.	No comments

22/05061/TPO	3, Runsell View	T2 - Oak - Crown lift to 5m by removing 5 lowest branches - Reason - Increase clearance.	No comments
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22/23.7.2

No applications were referred to the local Ward Member for determination by the CCC Planning Committee.

22/23.8 Danbury Neighbourhood Plan.

Members received an update on progress of the Neighbourhood Plan. Site owners/agents had been informed whether their sites were allocated in the Plan and an exhibition would be held on the 13 and 14 May to inform residents about the site selection process, proposed allocations and reasoning behind them. Information would be made available to those residents who would be unable to attend the exhibition.

22/23.9 Matters for Report (for information only)

Potential enforcement matters were reported. It was noted that residents could report issues directly to the Chelmsford City Council Planning Department, particularly if they were directly affected.

22/23.10 Dates of next meeting

Monday 6 June 2022 at 7.30pm at the Parish Council Office

There being no further matters to transact, the Chairman closed the meeting at 8.26pm.

Signed: Chairman

Date: