

Minutes of the Parish Council Meeting held on 27 May 2020 at 7.30 pm via Zoom

Present: Cllrs Anstee, Berlyn (Chair), A Chapman (Vice Chair), G Chapman, B Hallett, M Hessian, A Keeler, P Sutton and J Thombs

In attendance: Ms M Harper (Clerk); Essex County Cllr J Spence and 1 member of the public

20/21.01 Election of Chair and Vice Chair

It was noted that under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 the election of Chair and Vice Chair will be postponed until May 2021

20/21.02 Adoption of protocol for remote meetings

RESOLVED: to adopt the Remote Meetings Protocol, proposed by Cllr Hessian and seconded by Cllr Sutton, all agreed

20/21.03 Apologies for absence

None

20/21.04 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest.

20/21.05 Public Question Time

There was 1 member of the public in attendance and Essex County Councillor John Spence.

Cllr Spence noted that the events of the past couple of months had caused countless difficulties for everyone but was pleased to say that the Danbury Community Volunteer Group was providing a gold standard service to the community; the Local Highways Panel funding for the A414 safety review was still be pursued; concerns have been raised regarding the impact on Danbury of the Bradwell B proposals and Cllr Spence believed they were being underestimated by the project team; a meeting will be arranged to review concerns over the quarries planning application; repairs to Belvedere Road footways were underway and the Parish Council were asked to notify Cllr Spence on the priorities of other road works as a concern had been raised over The Heights/Dean Ingus; Country Parks had been reopened and the Parish Council were asked to raise any concerns particularly regarding parking; libraries would be reopened in phases and whilst Danbury would not be in the first wave it hopefully would be opening in the near future and Cllr Spence requested the Parish Council to inform him of the projects to be put forward for the Locality Grant.

20/21.06 To approve Minutes of the Parish Council meetings held 29 January and 18 March 2020

RESOLVED: that the minutes of the Parish Council meetings held on 29 January and 18 March 2020 be approved and signed as a correct record

20/21.07 To ratify decisions taken under delegated authority since 19 March 2020

RESOLVED: that the decision to undertake the pressurisation of the hot and cold-water systems at the Danbury Sports & Social Club at a cost of £12,455.00, which includes the removal of the cold-water tank was ratified, proposed by Cllr Hallett and seconded by Cllr G Chapman, all agreed

20/21.08 Locality Fund

After some discussion it was agreed that the Clerk would circulate a list of suggestions based on the projects discussed during the budget setting for 2020/21 for application to the Locality Fund of £10,000 which to be spent across the division of County Councillor John Spence.

20/21.09 Bradwell B Consultation

It was agreed that the Parish Council would meet virtually via Zoom on 3 June at 7.30pm to discuss the response to the Bradwell B Consultation

20/21.10 Standing Orders

RESOLVED: that the amendments to Standing Orders in relation to the effect of The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 as amended be approved, proposed by Cllr Sutton and seconded by Cllr Thombs, all agreed

20/21.11 Reports from Committees

20/21.11.1 Resources Committee

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.2 Planning Committee

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.3 Environment Committee

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.4 Facilities Committee

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.5 Community Engagement Committee

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.6 Health & Wellbeing Committee

20/21.10.6.1

The minutes of the last meeting as published and the actions carried out under Emergency Policy in respect of Covid-19 were noted

20/21.11.6.2

Cllr Hessing gave an update on the Danbury Community Volunteer Group (DCVG) and advised that over 560 requests from residents had been carried out including collection of medication and shopping. The DCVG were now engaged in multi-agency working and making referrals to the Medical Centre/Social Prescriber. A special edition of the Contact magazine is being printed and distributed by volunteers. Danbury Sewing Bees have made over 320 sets of scrubs for Broomfield Hospital and are now making face masks which are being sold for a minimum £1.00 donation. The Happy to Chat calls that some Councillors had undertaken has been moved to a Befriending Service although existing contacts may be continued, any new requests will be referred to the Service. Cllr Berlyn requested that formal thanks be recorded to Mandy Hessing, Liz Hiscock and all the volunteers for their hard work and commitment to the village.

20/21.11.6.3

It was agreed to purchase of a public defibrillator dedicated to the memory of Lena Beard (subject to family permission) who worked at the Danbury Co Op for many years and sadly passed away from Covid 19. The Co Op have agreed to site the defibrillator at the front of the building. The decision regarding which defibrillator to purchase will be passed to the Health & Wellbeing Committee.

20/21.12 Appointment of Committees and Working Groups

There were no changes to the appointment of Members to Committees and Working Groups

20/21.13 Appointment of Representatives on Outside Bodies

There were no changes to the appointment of Members to as Representatives on Outside Bodies

20/21.14 Appointment of Auditors and Solicitors

RESOLVED: that the following appointment for the next council year be agreed, proposed by Cllr A Chapman and seconded by Cllr Sutton, all agreed

- Internal Auditor Heelis and Lodge had been appointed for 3 years at the Parish Council Meeting held on 31st January, 2018 Minute 131.5.
- Solicitor Hill and Abbott
- External Auditor Littlejohn, 1 Westferry Circus, Canary wharf, London E14 4HD

20/21.15 Reports from Village Organisations

Members had attended a meeting with Bradwell B Community Relations and a meeting with Planning Aid England in respect of Bradwell B proposals.

20/21.16 Matters for Report (for information only)

Cllr G Chapman noted that the footpath maps were very popular with Danbury seeing an increase in walkers and cyclists

20/21.17 Dates of next meeting

Wednesday 29 July 2020 to be held remotely by Zoom at 7.30pm

Meeting closed at 9.12pm

Chairman

Date