

**Minutes of the Parish Council Meeting held 19 May 2021 at 7.30 pm**  
**at The Old Pavilion, Main Road, Danbury**

Present: Cllrs S Berlyn (Chair), A Chapman (Vice Chair), G Chapman, M Hessing and P Sutton

In attendance: Ms M Harper, Clerk  
Mrs L Mitchelmore, Assistant Clerk

**21/22.21 Apologies for absence**

Apologies were received and accepted from Cllrs Armstrong, Hallett, Keeler, Orange and Thombs

**21/22.522 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interests

**21/22.23 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

**21/22.24 To approve Minutes of the Parish Council meetings held 5 May 2021**

RESOLVED: that the minutes of the Parish Council meetings held on 5 May be approved and signed as a correct record

**21/22.25 To receive the Internal Auditors report for year 2020/21**

The Internal Audit report for year end 2020/21 from Auditing Solutions was received and Cllr Berlyn thanked the Clerk for her hard work in obtaining another clear audit

**21/22.26 To ratify the Annual Governance and Accountability Return for 2020 - 2021**

Members were requested to approve the Chairman and Clerk to sign the Annual Return for 2020/2021:

**21/22.26.1**

The Clerk read the accounting statements on Section 1 of the Annual Governance Statement for the Parish Council to review and approve Section 1 of the Annual Governance Statement 2020/21

RESOLVED: that the Parish Council completed and approved the Annual Governance Statement 2020/2021 (Section 1), proposed by Cllr Sutton and seconded by Cllr A Chapman, all agreed

**21/22.26 – 2**

RESOLVED: that the Parish Council approved Accounting Statements 2020/2021 (Section 2), proposed by Cllr G Chapman and seconded by Cllr Hessing, all agreed

**21/22.27 Application for Public Works Loan**

Following discussion on the new recreational facilities report, it was agreed that the Parish Council would resolve to seek approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan Board (PWL) loan of £90,000 over the borrowing term of 25 years for this project.

RESOLVED: that the Parish Council would seek approval of the Secretary of State for Housing, Communities and Local Government to apply for a Public Works Loan Board (PWL) loan of £90,000 over the borrowing term of 25 years for this project, proposed by Cllr A Chapman and seconded by Cllr P Sutton

**21/22.20 Dates of next meeting**

Next meeting date to be confirmed

There being no further business the Chairman closed the meeting at 7.50pm.

Chairman .....

Date .....