

Danbury Parish Council
P3 SUB-COMMITTEE

Minutes of the Meeting held on Thursday 12 May 2022 at 7.30pm at Danbury Parish Council Office, Main Road, Danbury, CM3 4NQ

Present: Cllr G Chapman, Mr A Masson, Mr A Watts, Mrs C Watts.

In Attendance: Mrs L Mitchelmore (Assistant Clerk)

22/23.01 Election of Chairman

It was noted that it was stated in the Terms of Reference for the P3 Sub-committee that the Chairman of the P3 Committee should be a Parish Councillor.

Mrs Watts nominated Cllr G Chapman to serve as Chairman of the P3 Sub-committee for the current municipal year, seconded by Mr Watts. There were no further nominations and Cllr G Chapman was elected unopposed.

RESOLVED: that Cllr G Chapman be elected to serve as Chairman of the P3 Sub-committee for the municipal year 2022-23.

22/23.02 Election of Vice Chairman

There were no nominations for Vice-Chairman of the P3 Committee for the current municipal year.

22/23.03 Apologies for Absence

None.

22/23.04 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time.

None

22/23.05 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present.

22/23.06 Minutes

RESOLVED: that the minutes of the meeting held on 17 November 2021 were approved and signed as being a true record.

Proposed: Mr Masson, seconded: Mr Watts and all agreed.

22/23.07 Work proposal.

Works to footpaths to be carried out in the year municipal year 2022/23 were considered for submission to the Public Rights of Way Officer for approval and the following were agreed:

Footpath (FP)/Bridleway (BW) Number	Map Reference Number	Activity	Specification
FP 11	2	Waymarker post replacement	New Waymarker post
FP 1 junction with FP 4	18	Waymarker post replacement	New Waymarker post
FP 5	5	Vegetation clearance	Hand clearance
FP 8	4	Vegetation clearance	Hand clearance
FP 5 junction with FPs 7 and 8	6	Waymarker post replacement	New Waymarker post
FP 18	8	Vegetation clearance	Hand clearance
FP 56 junction with BW 13	7	Waymarker post replacement	New Waymarker post
FP 17	10	Vegetation Clearance	Hand clearance
BW 49	11	Vegetation Clearance	Hand clearance

The Assistant Clerk would check whether approval was required from the Essex Public Rights of Way Officer before vegetation clearance could be undertaken.

Members would provide dates for when they would be available to undertake work.

It was noted that:

- The PROW Officer had recommended that vegetation that had been cleared could be left in situ.
- FPs 52 and 58: New waymarker posts had been installed by Essex Highways.
- FP 11: There were underground services at the proposed location for a new waymarker post and so it would have to be sited further along the footpath.
- FP 8: Vegetation may have been cleared along this footpath.
- FP 18: Any vegetation cleared there would have to be taken away as it is a tarmacked path.
- FPs 5,7 and 8 and FPs 1 and 4: Parking arrangements would have to be arranged prior to the undertaking of works following some discussion regarding suitable locations to park.
- The tools supplied by Essex Highways would be stored in a cupboard in the Groundsman’s Store.

22/23.08 Matters for Report

1. BW 31: The fingerpost needed to be replaced at the junction of FP 31 with Gay Bowers Lane
2. FP 35: The bridge across the stream was in a poor condition and needed to be replaced.
3. BW 49: It seemed that the edges of parts of the bridleway were being eroded by cyclists.
4. A resident had come forward to volunteer to join the P3 Committee and could be invited to the next working party.

22/23.09 Dates of next meetings

The next meeting would be held on 4 August 2022 at 7.30pm.

There being no further business the Chairman closed the meeting at 8.33pm.

Signed: Chairman.....Date:.....