



## DANBURY PARISH COUNCIL

### HEALTH AND WELLBEING COMMITTEE

#### Minutes of the meeting held on Wednesday 6 November 2019 at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs S Berlyn, L Anstee and M Hessing

In Attendance: Ms M Harper - Clerk  
2 members of the public

#### **19/20.27 Apologies for Absence**

None

#### **19/20.28 Declarations of Interest**

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

There were no interests declared.

#### **19/20.29 Public Question Time**

Comments were invited from members of the public through the relevant agenda items.

#### **19/20.30 Approval of Minutes from meeting held on 28 August 2019**

RESOLVED that the minutes of Health and Wellbeing Committee meeting held 28 August 2019 were accepted as a true record.

#### **19/20.31 Co-Option**

Clare Saunders was asked to submit a CV to the Parish Office and attend the next meeting of the Health & Wellbeing Committee in order for the request to join the committee be considered.

#### **19/20.32 Review of Budget Proposals**

RESOLVED that the budget proposals for 2020/21 be submitted to the Resources Committee for recommendation to full council, proposed by Cllr Hessing and seconded by Cllr Anstee, agreed

#### **19/20.33 Amendment to Terms of Reference**

RESOLVED that the revised schedule of meetings to monthly be recommended to Parish Council on 27 November 2019, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

#### **19/20.34 Community Hub**

The Clerk provided an update on a recent meeting with Juliet Pirez, Head of Libraries; costs and logistics of using Danbury Library as Community Hub to host activities will be provided by the Premises team, and Ms Pirez will contact the library staff to discuss library led activities such as Chess and Knit and Natter.

**19/20.35 Mental Health and J9 Training**

The mental health training sessions had been well attended with around 35 participants across the two dates and positive feedback had been received. The Clerk advised that she had details of the J9 Trainer (domestic abuse awareness training) and it was agreed that a weekday in January would be the preferred dates, depending on the availability of the trainer.

**19/20.36 Public Toilets**

There was some discussion regarding the provision of publicly accessible toilets in the village. The Clerk was requested to carry out research into the Just Can't Wait and Use of Loos schemes

**19/20.37 Carers Group**

Discussions were held on establishing a Carers Group; Dr Dollery will feed back to the next meeting, following her discussion with Carers First and Action For Carers

**19/20.38 Supporting Drug Awareness**

There was some discussion regarding the provision of support for raising and promoting drug awareness in Danbury; Dr Dollery advised that Open Road (Drugs and Alcohol Support Charity) would be working from the Medical Practice and would be able to provide help and support

**19/20.39 Promotion for United In Kind and Action for Happiness**

It was agreed that the Action for Happiness website and materials would be researched by the Clerk and circulated with the agenda for the next meeting. Following discussions it was agreed that United in Kind needed to be promoted through the village in a variety of ways and further consideration would be undertaken.

**19/20.40 Medical Practice**

Cllr Berlyn shared the latest update from the Medical Practice that had been published in a local magazine. Dr Dollery noted that their recent requests for community initiatives had been well received with ideas such as Community Coat Rack, Book Exchange and Wish Washing Line being considered. The Committee discussed cross generational working and other joint events

**19/20.41 Matters for Report and Information only**

Cllr Hessing asked how replacement messages for the Message In A Bottle scheme could be obtained. Dr Dollery will provide further information on Walking Groups. Cllr Berlyn updated the meeting on the Essex Association of Local Councils Health & Wellbeing Board, the reformed Chelmsford Association of Local Councils and potential funding routes.

**19/20.42 Date and Time of next meeting**

Wednesday 4 December at 7.30pm in the Danbury Parish Council Committee, Old School House, Main Road, Danbury, Essex, CM3 4NQ.

Meeting closed at 9.40pm

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Signed: Chairman

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Date: