



## DANBURY PARISH COUNCIL

### COMMUNITY ENGAGEMENT COMMITTEE

#### Minutes of the meeting held on Wednesday 30 October 2019 at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs Baker, Chapman (ex officio), Chesterman and Hallett (Chairman)

In Attendance: Ms M Harper - Clerk

#### **19/20.16 Apologies for Absence**

None

#### **19/20.17 Declarations of Interest**

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

There were no interests declared.

#### **19/20.18 Public Question Time**

One member of the public was present.

#### **19/20.19 To approve the Minutes of the Community Engagement Committee meeting 13 June 2019**

RESOLVED: that the minutes of the Community Engagement Committee meetings held on 13 June 2019 were accepted as a true record

#### **19/20.20 Christmas Tree Lighting Event**

The plans for the Christmas Tree Lighting event were outlined; the Lord Lieutenant of Essex will be switching on the lights at 7pm, followed by carols with the Salvation Army Band and refreshments would be served at the Dawson Suite. Advertising for the event would be going out this week. The costs would be approximately £450.00 for the Parish Council along with donations from the Danbury Mission and St Johns Baptist Church. Depending on the success of the event, further and wider discussions will be held next year with local organisations.

#### **19/20.21 Photo Competition**

A volunteer Ranger with Essex Wildlife Trust judged the entries and a winner selected. The winning photograph would be in the next edition of the Danbury Times and the winner presented with their prize at the Dawson Suite by the Lord Lieutenant at the Dawson Suite on 5 December.

#### **19/20.22 Councillor Surgeries**

After some consideration it was agreed to approach Danbury Mission/Hudson's Café to discuss whether it would be possible to hold a Meet the Council session in order to increase engagement with the community. Additionally, the Committee would consider asking Parish Councillors to attend the local school summer fetes and other events in the village.

**19/20.23 Crime Prevention**

Discussion was held regarding the provision of materials to help prevent crime including UV marker pens and personal alarms and it was agreed that a budget figure would be proposed for the purchase of items for distribution at events. Further discussion including providing crime prevention information in new neighbour packs and tracking the crime trends in Danbury.

**19/20.24 Neighbourhood Watch Engagement**

Further to Chief Inspector Gerry Parker's presentation to the Parish Council the Committee considered ways to work with and support the local Neighbourhood Watch Scheme. Cllr Chapman agreed to contact the local coordinator.

**19/20.25 Budget for 2020/21**

The budget proposals were considered and the proposal agreed for submission to the Resources Committee meeting on 20 November.

**19/20.26 Danbury Times Delivery**

Discussions were held regarding the difficulties in getting every 'round' covered for the delivery of the newsletter. Cllrs Baker and Chapman to research costs of delivery organisations.

**19/20.27 Matters for Report and Information only**

The co-option material recently circulated by the Clerk was considered, members to send in any comments for further discussion at the next meeting.

**19/20.28 Date and Time of next meeting**

Wednesday 11 December to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm

Meeting closed at 9pm

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Signed: Chairman

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Date: