



DANBURY PARISH COUNCIL

RESOURCES COMMITTEE

Minutes of the meeting held on Wednesday 18 September 2019 at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs C Baker, S Berlyn, M Hessing, P Sutton (Chairman) and J Thombs
In Attendance: Ms M Harper - Clerk

19/20.69 Apologies for Absence

Apologies were received and accepted from Cllrs A Chapman and G Chapman

19/20.70 Declarations of Interest

All Members are reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They are also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

No declarations of interest were made.

19/20.71 Public Question Time

No members of the public were present

19/20.72 To approve the Minutes of the Resources Committee meetings held on 21 August and 5 September 2019

RESOLVED that the minutes of Resources Committee meeting held 21 August and 5 September 2019 were accepted as a true record.

19/20.73 Actions Arising

The information was noted

19/20.74 To receive financial report

19/20.74.1 Payments

RESOLVED that the payments from 25 July to 18 September 2019 (Appendix 1) be approved, proposed by Cllr J Thombs, and seconded by Cllr S Berlyn, all agreed

19/20.74.2 Receipts

The receipts from 25 July 2019 to 18 September 2019 (Appendix 2) were noted

19/20.74.3 Reconciliation

Cllr M Hessing confirmed the monies were correct at the bank on 31 August 2019 as per the bank reconciliation and bank statements

RESOLVED: that all Monies were correct at bank, proposed by Cllr M Hessing and seconded by Cllr C Baker, all agreed

19/20.74.4 Budget sheets / Earmarked Reserves

The budget sheets and earmarked reserves (Appendix 3) were noted. It was agreed that the level of earmarked reserves would be reviewed at the November Resources Committee meeting.

19/20.74.5 Virement of monies
Nothing to report

19/20.74.6 Debtors more than 3 months
Nothing to report

19/20.74.7 On Line Banking
Nothing to report

19/20.75 Financial Regulations

It was noted that the National Association of Local Council have issued amended model financial regulations which the Clerk will review for the October meeting

19/20.76 Draft Budget 2020/21

The draft budget for financial year 2020/21 for discussion and agreement at the 20 November meeting (Appendix 6) was distributed.

19/20.77 Training

RESOLVED that the Clerk's requested o attend the Employment Overview training course be approved, proposed by Cllr S Berlyn and seconded by Cllr M Hessing, all agreed.

19/20.78 Matters for Report and Information only

There were no matters for report

19/20.79 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

It was agreed to exclude the press and public to consider personal data

19/20.80 Replacement for Groundsman

Following discussion, it was agreed that the Resources Committee would recommend to Parish Council that a contractor be appointed on a one-year contract from 1 October 2019, to manage the grounds maintenance at Dawson Field and that consideration regarding recruitment of a groundsman be placed on hold for a period of at least six months.

RESOLVED that the proposal to appoint a contractor for one-year to carry out the grounds maintenance will be put to the Parish Council at the meeting to be held on 25 September 2019 for approval, proposed by Cllr M Hessing, and seconded by Cllr C Baker, all agreed

19/20.81 Date and Time of next meeting

Wednesday 23 October 2019 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm

Meeting closed at 8.28 pm

Signed: Chairman

Date:

Date: 11/09/2019

Danbury Parish Council

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Cashbook 1

User: MEH

Barclays Current A/c

For Month No: 5

Payments for Month 5

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/08/2019	Panther	BACS 114	27.00		4.50	4110	401	22.50	Nww Battery for Alarm
01/08/2019	EON	DDR	8.17		0.39	4062	202	7.78	Electricity Tree - H17520C711
01/08/2019	02	DDR	16.62		2.77	4120	303	13.85	Monthly mobile
01/08/2019	Lodge Information Systems Ltd	DDR	414.79		69.13	4250	401	345.66	Monthly support
05/08/2019	Public Works Loan Board	DDR	2,682.00			4445	402	2,682.00	Installment
05/08/2019	British Telecom	DDR	87.68		14.61	4266	401	73.07	Inv M211SJ
08/08/2019	Anglian Water	DDR	116.68			4130	304	104.85	Water
						4050	305	11.83	Water
15/08/2019	02	DDR	4.75		0.79	4120	303	3.96	Device ins
16/08/2019	EON	DDR	41.01		1.95	4105	303	39.06	Groundsman Store
29/08/2019	Lambert Smith and Hampton	BACS 126	2,750.00			4357	402	2,750.00	Quarterly Office Rent
29/08/2019	Millcot	BACS 125	23.95		3.99	4166	303	19.96	Combination Lock - pitch 2
29/08/2019	Essex Pension Fund	BACS 124	949.24			4410	405	949.24	August Pension
29/08/2019	James Tood and co	DDR	3,985.58			4400	405	3,985.58	Salaries for August
29/08/2019	St John Baptist Church	BACS 123	1,500.00			4372	404	1,500.00	Grant monies
29/08/2019	Sportsturf Management	BACS 122	1,000.00			4158	304	1,000.00	May and Aug payment
29/08/2019	Broxap Limited	BACS 121	20.40		3.40	4166	303	17.00	Keys to Litter Bins
29/08/2019	Office Is Limited	BACS 120	41.98		7.00	4256	401	34.98	Office Consumerables
29/08/2019	National Society of Allotment	BACS 119	66.00		11.00	4254	402	55.00	Annual Subscription
29/08/2019	1159Productions Ltd	BACS 118	189.60		31.60	4301	406	158.00	PA for Annual Parish Meeting
29/08/2019	Chelmsford City Council	BACS 117	77.00			4906	901	77.00	Elections - 2019
						323	0	-77.00	Elections - 2019
						6000	901	77.00	Elections - 2019
29/08/2019	Sidney House Surgery	CHQ 107226	35.00			4258	402	35.00	Medical Report
29/08/2019	The Printing Place	BACS 116	635.00			4300	406	635.00	Inv 64709 - Summer Newsletter
29/08/2019	Root2Shoot	BACS 115	625.00		104.17	4154	304	520.83	Montly maintenance
29/08/2019	Ecolclean Services	BACS 112	270.97		45.16	4010	305	225.81	Montly - 5831688
29/08/2019	Upstairs Downstairs Ltd	BACS 113	516.10		86.02	4270	401	430.08	May, June and July
29/08/2019	Veolia	BACS 111	55.15		9.19	4100	304	45.96	Trade Refuse
29/08/2019	Chelmsford City Council	BACS 110	156.00		26.00	4140	303	130.00	Whitelining/cut - 25 July
29/08/2019	Chelmsford City Council	BACS 109	96.21			4258	402	96.21	Condolence Items
29/08/2019	Wave (Sewage)	BACS 108	347.72			4130	304	347.72	Sewage - Field
29/08/2019	Essex County Council	BACS 107	128.00			4258	402	128.00	Occupational Health
29/08/2019	Root2Shoot	BACS 106	110.00		18.33	4154	304	91.67	Mowing - 6377
29/08/2019	H M Reveue & Customs	BACS 104	1,060.27			4411	405	1,060.27	August Tax and NI
29/08/2019	Pitchworks Limited	BACS 103	246.00		41.00	4172	305	205.00	Facilities
29/08/2019	Sue Lees Consultancy	BACS 102	40.00			4268	406	40.00	Website - logo/committees
29/08/2019	Blackwater Land(P H Williams)	BACS 105	206.66			4168	201	206.66	Inv 28890
29/08/2019	Barclaycard Business	DDR	23.94			4256	401	17.94	Office Consumerables
						4172	305	6.00	Refuse sacks
29/08/2019	H M Reveue & Customs	BACS 104	100.00			4411	405	100.00	August - correction
30/08/2019	EON	DDR	7.38		0.35	4062	202	7.03	Electricity for Tree
31/08/2019	Crawfords	BACS 096	-1,003.36		-167.23	4110	401	-836.13	Equipment checks
31/08/2019	Crawfords	BACS 096	1,003.36		167.23	4111	303	836.13	Equipment checks

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Payments for Month 6

Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
01/09/2019	Lodge Information Systems Ltd	DDR	414.79		69.13	4250	401	345.66	Monthly Support
02/09/2019	02	DDR	16.62		2.77	4120	303	13.85	Mobile Phone
05/09/2019	British Telecom	DDR	80.68		13.45	4130	304	67.23	Monthly bill
05/09/2019	Anglian Water	DDR	-80.68		-13.45	4130	304	-67.23	Incorrect code
05/09/2019	British Telecom	DDR	80.68		13.45	4266	401	67.23	Monthly bill
08/09/2019	Anglian Water	DDR	116.68			4130	304	104.85	Water - Dawson Memorial Field
						4050	305	11.83	Water for Allotments
15/09/2019	02	DDR	4.75		0.79	4120	303	3.96	Device Plan
16/09/2019	EON	DDR	41.01		1.95	4105	303	39.06	Grounds Store Electric
16/09/2019	EON	DDR	-41.01		-1.95	4105	303	-39.06	Tractor Shed Electric
19/09/2019	Bradley Faulkner	BACS 137	1,380.00		230.00	4140	303	1,150.00	Grass cutting and litter
19/09/2019	Root2Shoot	BACS 127	735.00		122.50	4154	304	612.50	Maintenance and additional
19/09/2019	Veolia	BACS 128	55.15		9.19	4100	304	45.96	Trade Waste
19/09/2019	PKF Littlejohn	BACS 129	720.00		120.00	4252	402	600.00	Annual Audit
19/09/2019	Winncleaning	BACS 130	360.00			4233	306	200.00	DCA Gutter Cleaning
						4244	308	80.00	Old Pavilion Windows
						4270	401	80.00	Office Windows
19/09/2019	Sportsturf Management	BACS 131	500.00			4158	304	500.00	Monthly Cricket Maintenance
19/09/2019	Ecolclean Services	BACS 140	270.97		45.16	4010	305	225.81	Monthly bus shelter cleaning
19/09/2019	Primec	BACS 132	222.00		37.00	4199	305	185.00	Monthly legionella
19/09/2019	Chelmsford City Council	BACS 133	228.00		38.00	4140	303	190.00	Whitelineing and cut 22/30 Aug
19/09/2019	Chelmsford City Council	BACS 134	2,028.00		338.00	4198	201	1,690.00	Little Bins - Annual
19/09/2019	Chelmsford City Council	BACS 135	240.00		40.00	4198	201	200.00	Dog Bins - Annual
19/09/2019	GEMCO	BACS 136	13,463.08		2,243.85	4930	901	11,219.23	Monitoring Land Slip
						333	0	-11,219.23	Monitoring Land Slip
						6000	901	11,219.23	Monitoring Land Slip
19/09/2019	Blackwater Land(P H Williams)	BACS 138	206.66			4168	201	206.66	Grass - 24 Aug
19/09/2019	Mr G Chapman	BACS 139	5.25			4351	403	5.25	Expenses - cable ties
19/09/2019	Primec	BACS 141	180.00		30.00	4199	305	150.00	Legionella Testing
19/09/2019	Lodge Information Systems Ltd	DDR	21.60		3.60	4268	406	18.00	Website Domain renewal
19/09/2019	Sue Lees Consultancy	BACS 143	180.00		30.00	4268	406	150.00	2020 Maintenance
19/09/2019	Essex County Council	BACS 144	601.00			4258	402	601.00	Occupational Health Fee
19/09/2019	Strutt and Parker	BACS 145	100.00			4182	310	100.00	Danbury Glebe Footpath
19/09/2019	CPRE	BACS 146	36.00			4254	402	36.00	Membership
19/09/2019	Sue Lees Consultancy	BACS 143	30.00			4268	406	30.00	2020 Maintenance
23/09/2019	EON	DDR	25.04		1.19	4105	303	23.85	Electric - Store
23/09/2019	EON	DDR	7.23		0.34	4062	202	6.89	Electric - Tree
25/09/2019	Barclaycard Business	DDR	91.84		13.91	4256	401	8.40	Coffe and Tea
						4158	304	69.53	Barrier Fencing - Cricket
Total Payments for Month			22,320.34	0.00	3,388.88			18,931.46	
Balance Carried Fwd			38,340.45						
Cashbook Totals			60,660.79	0.00	3,388.88			57,271.91	

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Cashbook 1

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Barclays Current A/c

For Month No: 6

Receipts for Month 6

Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
Balance Brought Fwd :		50,284.16					50,284.16	
	Banked: 02/09/2019	6,000.00						
Tennis	Danbury Tennis Club	6,000.00			1105	101	6,000.00	Annual Rent
	Banked: 04/09/2019	378.00						
Boot Camp	Mobile PT	378.00		63.00	1113	101	315.00	Hire of Field
	Banked: 10/09/2019	3,998.63						
Bowling	Danbury Bowling Club	3,998.63		666.44	1106	101	3,332.19	Fees to 30 Sept 2019
	Banked: 10/09/2019	-3,998.63						
Bowling	Danbury Bowling Club	-3,998.63		-666.44	1106	101	-3,332.19	Reversal of receipt - VAT
	Banked: 10/09/2019	3,998.63						
Bowling	Danbury Bowling Club	3,998.63			1106	101	3,998.63	Receipt corrected
Total Receipts for Month		10,376.63	0.00	63.00			10,313.63	
Cashbook Totals		<u>60,660.79</u>	<u>0.00</u>	<u>63.00</u>			<u>50,284.16</u>	

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Detailed Income & Expenditure by Budget Heading 01/09/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Income								
1076 Precept	0	102,578	205,157	102,579			50.0%	
1090 Interest Received	0	89	0	(89)			0.0%	
1100 Allotment Rents R'ved	0	430	456	26			94.3%	
1105 Tennis Rent R'ved	6,000	6,000	6,000	0			100.0%	
1106 Bowling Rent R'ved	3,999	3,999	8,949	4,950			44.7%	
1107 Cricket Rent R'ved	0	693	1,386	693			50.0%	
1108 DCA Rent R'ved	0	3,252	15,000	11,748			21.7%	
1109 Football Rent R'ved	0	222	750	528			29.7%	
1110 Heathcote Rent R'ved	0	0	2,200	2,200			0.0%	
1113 Hire of Field Income	315	315	250	(65)			126.0%	
1192 CIL	0	4,377	0	(4,377)			0.0%	4,377
1900 Miscellaneous Income	0	12	0	(12)			0.0%	
	Income :- Income	10,314	121,966	240,148	118,182		50.8%	4,377
6001	less Transfer to EMR	0	4,377					
	Movement to/(from) Gen Reserve	10,314	117,590					
201 Open Spaces								
4015 Footpath Maps	0	0	750	750		750	0.0%	
4162 Firework Fencing	0	0	250	250		250	0.0%	
4168 Grass Cutting	207	1,713	2,800	1,087		1,087	61.2%	
4180 Ponds	0	0	1,000	1,000		1,000	0.0%	
4185 Trees	0	2,170	3,050	880		880	71.1%	
4186 Hedges	0	0	500	500		500	0.0%	
4198 Bin Emptying	1,890	1,890	0	(1,890)		(1,890)	0.0%	
	Open Spaces :- Indirect Expenditure	2,097	5,773	8,350	2,577	0	69.1%	0
	Movement to/(from) Gen Reserve	(2,097)	(5,773)					
202 Christmas Tree								
4060 Christmas Lights	0	0	150	150		150	0.0%	
4061 Christmas Tree	0	0	1,175	1,175		1,175	0.0%	
4062 Electricity	7	53	135	82		82	39.2%	
4063 Electrician	0	0	225	225		225	0.0%	
	Christmas Tree :- Indirect Expenditure	7	53	1,685	1,632	0	3.1%	0
	Movement to/(from) Gen Reserve	(7)	(53)					
303 Groundsman and Store								
4105 Electricity	24	255	725	470		470	35.2%	
4110 Equipment Maintenance	0	0	1,500	1,500		1,500	0.0%	

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Detailed Income & Expenditure by Budget Heading 01/09/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4111 Equipment Maintenance	0	836	0	(836)		(836)	0.0%	
4120 Mobile Phone	18	107	216	109		109	49.4%	
4131 Sewage Robins Nest	0	120	555	435		435	21.6%	
4135 Protective Clothing	0	0	250	250		250	0.0%	
4140 Cover for Groundsman	1,340	3,403	810	(2,593)		(2,593)	420.1%	
4166 General Supplies	0	307	500	193		193	61.4%	
4200 Vehicle Insurance & Service	0	0	500	500		500	0.0%	
4203 Fuel	0	65	2,300	2,235		2,235	2.8%	
Groundsman and Store :- Indirect Expenditure	1,382	5,093	7,356	2,263	0	2,263	69.2%	0
Movement to/(from) Gen Reserve	(1,382)	(5,093)						
304 Dawson Memorial Field								
4100 Trade Refuse	46	207	650	443		443	31.8%	
4130 Water and Sewage	105	2,801	3,000	199		199	93.4%	
4152 Basketball Court	0	0	250	250		250	0.0%	
4154 Bowling Green	613	3,840	6,361	2,521		2,521	60.4%	
4156 Buildings	0	0	2,500	2,500		2,500	0.0%	
4158 Cricket Wicket	570	4,558	6,800	2,242		2,242	67.0%	
4164 Fire Extinguishers	0	0	300	300		300	0.0%	
4171 CCTV	0	(105)	1,500	1,605		1,605	(7.0%)	
4176 Play Area and Equipment	0	167	1,500	1,334		1,334	11.1%	
4198 Bin Emptying	0	0	1,750	1,750		1,750	0.0%	
Dawson Memorial Field :- Indirect Expenditure	1,333	11,468	24,611	13,144	0	13,144	46.6%	0
Movement to/(from) Gen Reserve	(1,333)	(11,468)						
305 Facilities Maintenance								
4010 Bus Shelters - cleaning	226	1,355	2,740	1,385		1,385	49.4%	
4011 Bus Shelters - repairs	0	160	0	(160)		(160)	0.0%	
4050 Allotment Maintenance	12	221	200	(21)		(21)	110.5%	
4172 Grounds Maintenance	0	2,294	1,300	(994)		(994)	176.5%	
4187 War Memorial	0	0	150	150		150	0.0%	
4194 Notice Boards	0	0	150	150		150	0.0%	
4199 Legionella	335	1,490	3,500	2,010		2,010	42.6%	
4240 Bins & Seats - Capital	0	0	500	500		500	0.0%	
Facilities Maintenance :- Indirect Expenditure	573	5,520	8,540	3,020	0	3,020	64.6%	0
Movement to/(from) Gen Reserve	(573)	(5,520)						
306 DCA								
4233 DCA Maintenance General	200	2,883	10,000	7,117		7,117	28.8%	
DCA :- Indirect Expenditure	200	2,883	10,000	7,117	0	7,117	28.8%	0
Movement to/(from) Gen Reserve	(200)	(2,883)						

Detailed Income & Expenditure by Budget Heading 01/09/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>307 Youth Play</u>								
4190 Youth Play	0	0	885	885		885	0.0%	
Youth Play :- Indirect Expenditure	0	0	885	885	0	885	0.0%	0
Movement to/(from) Gen Reserve	0	0						
<u>308 Old Pavilion</u>								
4244 Old Pavilion General	80	310	750	440		440	41.3%	
Old Pavilion :- Indirect Expenditure	80	310	750	440	0	440	41.3%	0
Movement to/(from) Gen Reserve	(80)	(310)						
<u>310 Land Leases and Rents</u>								
4182 Rents	100	100	850	750		750	11.8%	
4356 National Trust Lease	0	0	300	300		300	0.0%	
Land Leases and Rents :- Indirect Expenditure	100	100	1,150	1,050	0	1,050	8.7%	0
Movement to/(from) Gen Reserve	(100)	(100)						
<u>401 Parish Office - Operational</u>								
4110 Equipment Maintenance	0	315	1,000	685		685	31.5%	
4250 IT Support	346	2,328	5,135	2,807		2,807	45.3%	
4256 Office Consumables	8	297	1,250	953		953	23.7%	
4266 Telephone	67	404	745	341		341	54.2%	
4270 Office Cleaning	80	722	3,400	2,678		2,678	21.2%	
4272 Petty Cash	0	0	750	750		750	0.0%	
4274 Photocopier	0	717	1,550	833		833	46.2%	
Parish Office - Operational :- Indirect Expenditure	501	4,783	13,830	9,047	0	9,047	34.6%	0
Movement to/(from) Gen Reserve	(501)	(4,783)						
<u>402 Parish Office</u>								
4252 Bank and Audit	600	1,015	1,725	710		710	58.8%	
4254 Fees and Subs	36	1,046	1,425	379		379	73.4%	
4257 Payroll Bureau	0	161	718	557		557	22.4%	
4258 Professional Fees	601	988	1,500	512		512	65.9%	
4260 Publications	0	12	100	88		88	12.0%	
4261 End of Year	0	61	635	574		574	9.5%	
4357 Parish Office Rent etc	0	5,500	11,000	5,500		5,500	50.0%	
4431 Insurance & Risk Management	0	0	6,300	6,300		6,300	0.0%	
4445 Loan Repayments	0	2,682	6,000	3,318		3,318	44.7%	
Parish Office :- Indirect Expenditure	1,237	11,464	29,403	17,939	0	17,939	39.0%	0
Movement to/(from) Gen Reserve	(1,237)	(11,464)						

Detailed Income & Expenditure by Budget Heading 01/09/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
403 Civic								
4350 Chairman's Allowance	0	421	1,000	579		579	42.1%	
4351 Councillor Training & Expenses	5	194	1,500	1,306		1,306	12.9%	
Civic :- Indirect Expenditure	<u>5</u>	<u>615</u>	<u>2,500</u>	<u>1,885</u>	<u>0</u>	<u>1,885</u>	<u>24.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(5)</u>	<u>(615)</u>						
404 Grants								
4372 Grants Local Organisations	0	1,500	2,000	500		500	75.0%	
Grants :- Indirect Expenditure	<u>0</u>	<u>1,500</u>	<u>2,000</u>	<u>500</u>	<u>0</u>	<u>500</u>	<u>75.0%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(1,500)</u>						
405 Staff Costs								
4115 Mileage	0	136	300	164		164	45.2%	
4125 Training - Staff	0	1,740	3,550	1,810		1,810	49.0%	
4400 Staff Salaries	0	28,613	64,145	35,533		35,533	44.6%	
4410 Pensions	0	7,958	18,476	10,518		10,518	43.1%	
4411 Tax & NI	0	9,518	22,167	12,649		12,649	42.9%	
Staff Costs :- Indirect Expenditure	<u>0</u>	<u>47,964</u>	<u>108,638</u>	<u>60,674</u>	<u>0</u>	<u>60,674</u>	<u>44.2%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>0</u>	<u>(47,964)</u>						
406 Publicity								
4268 Website	198	268	600	332		332	44.7%	
4300 Newsletter	0	635	2,100	1,465		1,465	30.2%	
4301 Annual Parish Meeting	0	361	750	390		390	48.1%	
Publicity :- Indirect Expenditure	<u>198</u>	<u>1,264</u>	<u>3,450</u>	<u>2,187</u>	<u>0</u>	<u>2,187</u>	<u>36.6%</u>	<u>0</u>
Movement to/(from) Gen Reserve	<u>(198)</u>	<u>(1,264)</u>						
901 Ear Marked Reserves								
4906 Elections EMR	0	77	0	(77)		(77)	0.0%	77
4924 Emergencies	0	0	10,000	10,000		10,000	0.0%	
4930 Land Slippage	11,219	13,320	7,000	(6,320)		(6,320)	190.3%	13,320
Ear Marked Reserves :- Indirect Expenditure	<u>11,219</u>	<u>13,397</u>	<u>17,000</u>	<u>3,603</u>	<u>0</u>	<u>3,603</u>	<u>78.8%</u>	<u>13,397</u>
6000 plus Transfer from EMR	11,219	13,397						
Movement to/(from) Gen Reserve	<u>0</u>	<u>0</u>						

Detailed Income & Expenditure by Budget Heading 01/09/2019

Month No: 6

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	10,314	121,966	240,148	118,182			50.8%	
Expenditure	18,931	112,186	240,148	127,962	0	127,962	46.7%	
Net Income over Expenditure	<u>(8,618)</u>	<u>9,780</u>	<u>(0)</u>	<u>(9,780)</u>				
plus Transfer from EMR	11,219	13,397						
less Transfer to EMR	0	4,377						
Movement to/(from) Gen Reserve	<u>2,601</u>	<u>18,800</u>						

Earmarked Reserves

<u>Account</u>	<u>Opening Balance</u>	<u>Net Transfers</u>	<u>Closing Balance</u>
320 Ear Marked Reserves	0.00		0.00
321 Planning Documents	0.00		0.00
322 Neighbourhood Plan Printing	1,727.49		1,727.49
323 Elections	4,432.00	-77.00	4,355.00
324 DCA Reserve	6,384.52		6,384.52
325 Information Tech	100.40		100.40
326 New Equipment	0.00		0.00
327 Play Equipment	0.00		0.00
328 Old School House	5,000.00		5,000.00
329 Emergency Fund	5,000.00	10,000.00	15,000.00
330 Tractor	0.00		0.00
331 Neighbourhood Plan	10,918.78		10,918.78
332 Community Specials	4,000.00		4,000.00
333 Land Slippage	91,597.88	-6,320.24	85,277.64
334 Eves Corner Pond	0.00		0.00
335 Legionella-Sports & Social	0.00		0.00
336 ECC Drainage	3,268.73		3,268.73
337 CIL 17/18	4,985.79		4,985.79
338 CIL 18/19	3,197.74	4,376.86	7,574.60
	<u>140,613.33</u>	<u>7,979.62</u>	<u>148,592.95</u>