



DANBURY PARISH COUNCIL

HEALTH AND WELLBEING COMMITTEE

Minutes of the meeting held on Wednesday 12 June 2019 at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs S Berlyn, L Anstee and M Hessing

In Attendance: Ms M Harper - Clerk

19/20.1. Election of Chairman for 2019/20

Cllr L Anstee was nominated by Cllr M Hessing and seconded by Cllr S Berlyn, there being no other nominations Cllr L Anstee was elected unopposed.

19/20.2 Election of Vice Chairman for 2019/20

Cllr M Hessing was nominated by Cllr L Anstee and seconded by Cllr S Berlyn, there being no other nominations Cllr M Hessing was elected unopposed.

19/20.3 Apologies for Absence

None

19/20.4 Declarations of Interest

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

There were no interests declared.

19/20.5 Public Question Time

A member of the public expressed an interest in joining the Health and Wellbeing Committee.

19/20.6 To review and agree Terms of Reference for recommendation to Parish Council on 31 July 2019

RESOLVED: that Terms of Reference (Appendix 1) be recommended for approval at the Parish Council meeting on 31 July 2019

19/20.7 Dementia Friends and Dementia Community

It was noted that the raffle held at the Dementia Friend evening raised £90.00 for the Alzheimer's Society and that the event was very successful and well attended. Cllr L Anstee will be submitting a report for the Danbury Times.

19/20.8 Mental Health Training

After discussion it was agreed that the Clerk would try to arrange the Mental Health Training on a Saturday and Monday during mid-September. Clerk to advise.

19/20.9 Patient Involvement Group

Cllr S Berlyn attended the meeting on 11 June which was unfortunately cancelled at the meeting due to the chair, vice and secretary being unavailable. Cllr S Berlyn had attended the meeting as a result of an invitation at the Clinical Commissioning Group meeting. Clerk to contact Dr Caroline Dollery.

19/20.10 Clinical Commissioning Group

Cllr M Hessing summarised the meeting which encouraged independent Parish Councils to attend meetings to tap into local knowledge in order to focus and improve services. Minutes of the meeting have not been distributed – Cllr S Berlyn to follow up.

19/20.11 Carers Group

It was felt that there would be a great deal of value of a Carers Group for providing emotional support within the village. Following lengthy discussion, it was agreed that a pool of volunteers to run the Group would be needed and an appeal to residents would need to be made. Discussions would be held with the Community Engagement Committee regarding the way forward. It was agreed that the Clerk would contact the Community/Village Agents and invite a representative to the next Committee meeting.

19/20.12 Communication with local groups

It was agreed that this item had been covered largely under the previous agenda item. It was noted that a list of local organisations was available on the website.

19/20.13 Support from Chelmsford City Council and Essex County Council

It was noted that there was support available from the following:

- Essex Association of Local Councils –
Appointed a Health and Wellbeing Officer and are forming a Health and Wellbeing Board
- Essex Council –
Kirsty O’Callaghan Head of Sustainable Communities and Mike Dogerty Director of Public Health
- Chelmsford City Council –
Health and Wellbeing Board.

Clerk to contact City Councillor to find out who is leading on the Health and Wellbeing Board and the support available to Parish Councils.

19/20.14 Volunteers

It was noted that two members of Bakers of Danbury were interested in joining the Committee. Recruitment and retention of volunteers was discussed and it was agreed that there would be a need for someone to take on the responsibility for coordinating the Volunteer Group. Clerk to draft an advert for additional members of the Committee from the Community for publication once the Parish Council has agreed the Terms of Reference. There was some discussion regarding the implications for DBS checks to be carried out for volunteers and Councillors who may potentially work with vulnerable adults and children. Clerk to research the costs and processes.

19/20.15 Partnership Working

Clerk to contact the surgery regarding the Patient Involvement Group.

19/20.16 Community Hub

It was noted that we were still awaiting Essex County Councils decision in relation to the Library.

19/20.17 Matters for Report and Information only

Cllr L Anstee advised that a local musician had offered to run a music group and she would discuss a future event with her.

The potential event for the Christmas Tree lights was noted.

A publicly accessible defibrillator was discussed. Cllr L Anstee to enquire regarding the one at St Johns School.

19/20.18 Date and Time of next meeting

It was agreed that the meetings will be held every eight weeks commencing from October – Wednesday 9 October and Wednesday 4 December to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm

Meeting closed at 9.28pm

Signed: Chairman

Date: