

**Minutes of the Parish Council Meeting held on 3 June 2019 at 7.00 pm at The Old School House, Main Road, Danbury**

Present: Cllrs C Baker B Hallett  
S Berlyn (Chair) M Hensing  
A Chapman (Vice Chair) P Sutton  
G Chapman J Thombs  
D Chesterman

In attendance: Ms M Harper, Clerk

Before the meeting commenced Cllr S Berlyn reminded Members of the Code of Conduct and requested that meetings continued to be conducted with respect and tolerance.

**19/20 - 22 Apologies for Absence**

Cllrs L Anstee and A Keeler

**19/20 – 23 Declarations of Interest**

Members were required to declare any personal or prejudicial interests they know they may have in items of business on the meeting’s agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest.

**19/20 – 24 Public Question Time**

There were no members of the public present.

**19/20 - 25 Approval of Minutes**

RESOLVED: that the Parish Council minutes 15 May 2019 be approved and signed as a correct record.

**19/20.26 To ratify the Annual Return for 2018 - 2019**

Councillors received the Internal Auditors report and noted there were no recommendations to be implemented

19/20.26 – 1 RESOLVED – that the Parish Council review and approve the Annual Governance Statement 2018/19 (Section 1), proposed by Cllr P Sutton and seconded by Cllr G Chapman, all agreed

19/20.26 – 2 RESOLVED – that the Parish Council review and approve the Accounting Statements 2018/19 (Section 2), proposed by Cllr P Sutton and seconded by Cllr A Chapman, all agreed

**19/20 - 27 Dates of next meeting:**

Wednesday 31 July 2019 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury, CM3 4NQ at 7.30pm

Meeting closed at 7.20pm

Chairman .....

Date .....

