Minutes of the Parish Council Meeting held on 27 March 2019 at 7.30 pm at The Old School House, Main Road, Danbury

Present: Cllrs S Berlyn (Chairman)

Mrs A Chapman (Vice Chairman) Mrs M Hessing

Mrs L Anstee A Keeler
C Baker JP Sutton
G Chapman J Thombs

D Chesterman Mrs B Hallett

In attendance: Ms M Harper, Clerk

Mrs S Dobson – Chair of Neighbourhood Plan Group Mr S Holland – Member of Neighbourhood Plan Group

Before the meeting commenced the Chairman thanked all Council Members for their contributions to council and for working on behalf of Danbury residents during their time in Office.

The Chairman made the following announcements:

- Congratulations to Cllr D Chesterman and his wife on the birth of their daughter.
- Cllr M Telling had notified the Council that he would not be standing for re-election this year but would be carrying out council related duties until the end of the term. Thanks were expressed to Cllr Telling for his years of service to the Council and, in particular, for his chairmanship of the Planning Committee.
- Cllr J Steele had notified the Chair that he would be resigning from the Council with immediate effect, for family reasons. Thanks were expressed for the many hours he dedicated to council work and he would be missed at Council.
- Cllrs were requested to notify the Clerk if they were interested in joining the Neighbourhood Plan Steering Group.

141 Apologies for absence

Cllr M Telling.

142 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no interests declared.

143 Presentation from Neighbourhood Plan Steering Group

The Neighbourhood Plan Representatives explained the works so far carried out, particularly in relation to the site selection work and presented a draft time line for the completion of the Neighbourhood Plan to the Council. There was some discussion regarding the method of consultation with the village and how the views of the residents would be weighted during the site selection process. A copy of the presentation would be circulated to Members.

144 Public Question Time

No members of the public were present.

145 Approval of Minutes

RESOLVED that the minutes of Parish Council meeting held 27 February, 2019 were accepted as a true record.

146 Reports from Village Organisations

Nothing to report.

147 Reports from Committees

- 147.1 Resources Committee Chairman to Report
 The minutes of the last meeting as published were noted
- 147.2 Planning Committee Chairman to Report
 The minutes of the last meeting as published were noted
- 147.3 Environment Committee Chairman to Report
 The minutes of the last meeting as published were noted
 - 147.3.1 Councillors were requested to advise the Assistant Clerk Environment if they are interested in joining the Parish Paths Partnership Sub Committee
- 147.4 Facilities Committee Chairman to Report
 The minutes of the last meeting as published were noted
 - After some debate it was agreed that a storage container be purchased for the storage of the cricket roller and placed on the car park next to the Old Pavilion at a cost of £2,155.00, proposed by Cllr Mrs A Chapman and seconded by Cllr M Hessing, vote was carried.
- 147.5 Communications Chairman to Report

It was noted that there had been discussion regarding the school visits this year including an item relating to the Tree Charter, the P3 walks, potential lighting of the beacon for the 75th anniversary of VE Day, the arrangements for the Annual Parish Meeting, dressing a tree linked to Play in the Park, the Christmas Tree and potential event around the switching on of the lights and a photo competition during the summer. Councillors were asked to submit articles to the Clerk promoting Council activities for inclusion in the Essex Association of Local Councils journals.

147.6 Health and Wellbeing Group

It was noted that the Group were awaiting the results of the library consultation. Cllr S Berlyn advised that he had been invited to attend a NHS Commissioning Group for Mid Essex. Cllr Mrs L Anstee requested that the Council consider running a mental health training course – Essex County Council (ECC) provide the training, the Parish Council would need to supply a suitable venue. After some discussion it was agreed that the Clerk would contact ECC to ascertain availability and dates.

148 Committee Terms of Reference

After some discussion it was agreed that Councillors would review the draft Terms of Reference and submit any comments or amendments to the Clerk by 10 April. Once collated the Clerk and Chairman would review and amend the Terms of Reference before reissuing for discussion and adoption at the Annual Parish Council meeting.

149 Potential Library Closure

Cllr S Berlyn advised that the Chairman and Vice Chairman of the Parish Council, along with the Clerk and representative from the Charis Trust had been invited to attend a meeting with Cllr S Barker and Cllr J Spence on April 11 2019 at the Essex County Council office to discuss the potential closure of Danbury Library and the Expressions of Interests submitted by the Parish Council on behalf of the village.

150 Assets of Community Value

The registration of Library and the Old School House are being considered by Chelmsford City Council. Notification should be received within the next eight weeks.

151 Councillors' Surgeries

The attendance for Councillor Surgeries to be held in the Sports and Social Centre were noted – 6 April 2019 – Cllrs C Baker and Mrs A Chapman 4 May 2019 – Cllrs Mrs M Hessing and A Keeler

152 Matters for Report (for information only)

Nothing to report

154 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it was in the opinion of the Committee advisable that the Public and Press be excluded and they were instructed to withdraw.

155 Report from Land Slippage Committee

Cllr J Thombs summarised the recent investigation carried out by a geo technical company (GEMCO) and advised the Council that further, more detailed, investigation was required before the cause of the slip failure could be identified and a suitable selection of remedial designs submitted for consideration. The cost would be up to £30,000; an Extra Ordinary Meeting of the Council has been arranged for Monday 1 April to agree the costs.

156 Dates of next meeting:

Monday 1 April 2019 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury, CM3 4NQ at 7.30pm