

**Minutes of the Extra Ordinary Parish Council Meeting held on 18 March 2020 at 7.00 pm  
at The Old School House, Main Road, Danbury**

Present: Cllrs      L Anstee    B Hallett  
                            S Berlyn (Chair)    M Hessing  
                            A Chapman (Vice Chair)                              P Sutton  
                            G Chapman    J Thombs

In attendance:   Ms M Harper, Clerk

**19/20 - 95      Apologies for Absence**  
Cllr A Keeler

**19/20 – 96      Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting’s agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest.

**19/20.97      Public Question Time**

There were no members of the public present

**19/20.98      Response to Covid-19 virus**

After discussion it was agreed to adopt the Emergency Policy in Respect of Covid-19 Outbreak and extend the scheme of delegation relating to Council decisions to the Clerk during any period of restricted activity to lawfully enable the Council to fulfil its responsibilities

RESOLVED: that the Emergency Policy in Respect of the Covid-19 Outbreak be adopted, proposed by Cllr Berlyn and seconded by Cllr A Chapman, all agreed

It was agreed that the Clerk would review the use of video-conferencing for discussion.

It was agreed that all forthcoming meetings of the Council and its committees will be cancelled until further notice

It was agreed that the Annual Parish Meeting would be postponed

It was agreed that the VE Day Afternoon Tea and Competition would be cancelled

It was agreed that for this issue only the Danbury Times would only be available electronically with a limited number of hard copies (100) to be available

**19/20.98      Dates of next meeting**

To be advised

Meeting closed at 7.30pm

Chairman                      .....

Date                              .....