



DANBURY PARISH COUNCIL

COMMUNITY ENGAGEMENT COMMITTEE

Minutes of the meeting held on Monday 10 February at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs Chapman, Hallett (Chairman), Hessing and Sutton

In Attendance: Ms M Harper - Clerk

19/20.29 Apologies for Absence

None

19/20.30 Declarations of Interest

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

Cllr Sutton declared a general interest as School Governor to Danbury Park Primary in relation to the proposed school visits

19/20.31 Public Question Time

Two members of public were present

19/20.32 To approve the Minutes of the Community Engagement Committee meeting 30 October 2019

RESOLVED: that the minutes of the Community Engagement Committee meetings held on 30 October 2019 were accepted as a true record

19/20.33 Danbury Standard

In discussion with students from Year 12 of Sandon School it appears that no villages in Essex have their own flag and it was felt that having a flag or symbol to represent Danbury would be of interest to the residents.

Following discussions, it was agreed that the students would produce a design for consideration by the Parish Council and the Clerk would investigate costs and feasibility of a flag pole and flag.

19/20.34 Christmas Tree Lighting Event

After discussion it was agreed that the Clerk would arrange a meeting for the Committee with partner organisations to discuss this year's event. Ideas relating to the event included the Salvation Army Band and carol singing, a visit from Father Christmas, along with refreshments in the DCA. Provisional date of Saturday 5 December at 4.30pm was discussed. Clerk to arrange meeting.

19/20.35 Councillor Recruitment

After discussion it was agreed to deliver the pamphlet, as amended, with the Danbury Times and use it as a template for advertising in the Contact and Focus magazines. Copies would be posted on the website and Facebook pages. The Clerk to contact Danbury Mission to confirm availability and times for a Meet Your Councillor session. The Clerk to contact the local clubs and societies as discussed to arrange visits. Councillors to send. Cllrs to send photos for the banner and statements for pamphlet

It was agreed to purchase a pop-up banner for promoting the Parish Council; design to be finalised, councillors to provide photos

RESOLVED: that a pop-up banner be purchased, proposed by Cllr Hessing and seconded by Cllr Sutton, all agreed

19/20.36 VE Day – 8 May 2020 and 100-year anniversary of War Memorial

After discussion it was agreed to ask shops and business to decorate their shop fronts with flags and bunting for 1945 or create a window display, invite the village to visit the shops between 12pm and 2pm and vote at Eves Corner for the winner. Photo of winning shop front as prize. Refreshments to be provided (tea, cold drinks, cake).

Clerk to draft letter to businesses and circulate.

RESOLVED: that local business be invited to take part in a Best Dressed Window competition for VE Day and that this be complemented by an afternoon tea on Eves Corner (or the Old Pavilion), proposed by Cllr Chapman and seconded by Cllr Sutton, all agreed.

The 100-year anniversary of the Danbury War Memorial unveiling (31 July) was discussed and it was agreed that the Clerk would contact St John's Baptist Church regarding a ceremony. Cllr Chapman will provide a photo of original unveiling for the website.

19/20.37 Neighbourhood Watch Engagement

It was agreed that, at this time, the PC could not run the NHW Scheme. Cllr Chapman to attend a meeting of the Chelmsford Neighbourhood Watch and report back.

19/20.38 School Visits

The content for the school visits was discussed and it was agreed that this year's theme should be Development, Recycling and the Environment. Danbury Park Primary have responded and Cllr Hallett is waiting to hear from St Johns and Heathcote. Cllrs Chapman and Hallett will lead.

Suggested dates of 17, 18 and 25 June would be offered to the schools

19/20.39 Great British Spring Clean

Participation in the Great British Spring Clean 20 March to 13 April 2020 was considered. It was agreed that residents would be encouraged to take part in the Pledge to Pick campaign and send photos to the office. Clerk will arrange publication of information

Litter Team to be asked if they could do two cleans during the period 20 March and 13 April and report back to the office for updating the campaign.

19/20.40 Danbury Times

- 19/20.40.1 It was agreed that the volunteers would continue to distribute the Danbury Times whilst costs and options for a delivery service were investigated further
- 19/20.40.2 It was agreed that distribution of an up to date Village Clubs and Organisations List should be included in the Summer edition of the Danbury Times

19/20.41 Matters for Report and Information only

The Annual Parish Meeting was discussed – to be held on 4 May at the DCA Sports Hall from 6.30pm for 7.30pm start. Suggestions for speakers included Danbury Energy Project, Waste Busters and Dr Dollery from the Medical Practice, Hyde Hall re Trees, and Police/Home Security to mingle and chat to residents. Clerk to contact and report back to Members.

19/20.42 Date and Time of next meeting

Monday 1 June 2020 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm.

Meeting closed at 9.27pm

Signed: Chairman

Date: