

**Danbury Parish Council  
FACILITIES COMMITTEE**

**Minutes of the Meeting held remotely on Tuesday 3<sup>rd</sup> November 2020 at 7.30pm**

Present: Cllr G Chapman (Chairman), Cllr Mrs A Chapman (Ex Officio), Cllr A Keeler,  
Cllr Mrs M Hessing (Vice Chairman) and Cllr J Thombs

In Attendance: Mrs M Dyer (Assistant Clerk), Ms M Harper (Clerk)

**20/21.41 Apologies for absence**

Apologies were received and accepted from Cllr S Berlyn

**20/21.42 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest at this point.

**20/21.43 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no Members of the Public present.

**20/21.44 Minutes of Facilities Committee Meeting held on 16th September 2020**

RESOLVED: that the minutes of the Facilities Committee meeting held on 16<sup>th</sup> September 2020 be approved and signed as a true record.

**20/21.45 Budget 2021-22**

Members considered the budget proposal. Following lengthy discussion Cllr Mrs Hessing proposed that £109,642.06 be put forward to the Resources Committee for recommendation to full council for 2021-22; this was seconded by Cllr Keeler; all Members were in agreement.

RESOLVED: that a budget of £109,642.06 for the Facilities Committee be put forward to the Resources Committee for recommendation to full council for 2021-22;

**20/21.46 Matters for Report and Information only**

Matters may be raised by Councillors and requested to be itemised on the next meeting agenda

There were no matters reported.

**20/21.47 Date and Time of next meeting**

Wednesday 11<sup>th</sup> November 2020 at 7.30pm

There being no further business the meeting was closed at 8.51pm

Chairman

Signed ..... Date .....