



**Minutes of the Meeting held on 14th January 2019 at 7.30pm in the Meeting Room, The Old School House, Main Road, Danbury**

**Present:** Cllrs: M Telling (Chairman), J Thombs (Vice Chairman), S Berlyn (ex officio), Mrs A Chapman (ex officio), C Baker, Mrs M Hessian, A Keeler, J Steele.

**In Attendance:** Mrs L Mitchelmore (Assistant Clerk), Mr R Cole-Jones and one member of the public.

**159. Apologies for Absence**

Apologies were received and accepted from Mr J Alexander.

**160. Declarations of Interest**

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they knew they might have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they became aware of the interest. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a pecuniary one. They were also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they had not previously notified her about it. Unforeseen interests must be declared similarly at the appropriate time.

There were no interests declared.

**161. Public Question Time**

The member of public enquired as to whether: a representative of the Parish Council would attend and speak at the Chelmsford City Council (CCC) Planning Meeting on 15<sup>th</sup> January 2019 with regards to application 18/01171/FUL; what the approach would be; and whether they would meet with residents who were also intending to speak at the meeting. It was explained that if the Parish Council were to make a representation at the meeting, it would not necessarily mean that the CCC committee would agree with the Parish Council's position. If a Parish Councillor were to speak then they would only make comments previously agreed by the Committee.

The chairman requested approval of the Committee to bring forward agenda item 166.

**166. CCC Planning Committee.**

**166.1.** It was noted that the next meeting of the CCC Planning Committee would be held on 15<sup>th</sup> January 2019 and that application 18/01171/FUL, Land at the Bell, 126 Main Road Danbury, was on the agenda to be determined by the Committee.

**166.2.** As the Parish Council had objected to the application and referred it to the Ward Member for determination by the CCC Planning Committee, it was agreed that Cllrs Mrs Chapman and Mrs Hessing would attend the CCC Planning Meeting.

RESOLVED: that Cllrs Mrs Chapman and Mrs Hessing would attend the CCC Planning Committee Meeting on 15 January 2019. Either Cllr Mrs Chapman or Cllr Mrs Hessing would address the committee on behalf of the Parish Council, to be decided prior to the meeting. Only comments agreed by the Planning Committee at the meetings of 30<sup>th</sup> July, 26<sup>th</sup> November and 17<sup>th</sup> December and submitted to the planning application would be made.

*The member of public left the meeting at 7.36pm.  
Cllr Berlyn left the room at 7.36pm.*

**162. Minutes**

RESOLVED: that the minutes of the meeting held on 17th December 2018 were approved and signed as a correct record.

*Cllr Berlyn returned to the room at 7.42pm.*

**163. Planning Applications – Appendix A**

**163.1.** Three applications were considered and responses agreed.

RESOLVED: that the responses to the planning applications in Appendix A be submitted to Chelmsford City Council (CCC).

**163.2.** The Committee determined whether to refer any applications to the Ward Member.

RESOLVED: that there were no applications to be referred to the local Ward Member for determination by the CCC Planning Committee.

**164. Planning Decisions – Appendix B**

Five planning decisions were received

RESOLVED: that the information be noted.

**165. Trees**

**Tree Applications – Appendix C**

Four applications were considered and responses agreed.

RESOLVED: that the responses in Appendix C be submitted to CCC.

**166. CCC Planning Committee**

This agenda item was brought forward with the permission of the members.

**167. Neighbouring Parishes Planning Applications**

Members noted the updates from neighbouring parishes.

**168. Planning Appeals**

It was noted that the appeal for application 17/00046/ENF Old Chase Farm was dismissed on 17<sup>th</sup> December 2018.

**169. Planning Enforcement**

Members raised a concern about a large advertisement in the Conservation Area and this would be queried with the Conservation Officer.

**170. Danbury Neighbourhood Plan**

A report was given by the Assistant Clerk. The final draft report from the questionnaire had been received and it would be brought to the next Neighbourhood Plan Steering Group meeting to be agreed for publication. The results from the questionnaire had previously been summarised for the exhibition in December and the presentation that had been given at the Parish Council meeting in November. The grant funding period would end on the 31<sup>st</sup> January 2019 and a grant variation request had been approved to renew the Website and Domain name for a further two years. The Sites Group had almost completed their sites assessments. This was in parallel with the Technical Support Package for Site Options and Assessment. The Plan Writing Group were beginning to draft policies relating to the natural environment. A query was made as to whether there was more information that could be posted on the Neighbourhood Plan Website.

**171. Planning matters for report (for information only)**

It was reported that:

- i) DEFRA were running a Biodiversity Net Gain Consultation, proposing a standard metric to assess habitats subject to development. The standard metric would be used to determine the mitigation required to produce a net biodiversity gain on development sites or, if that wasn't achievable, locally. Alternatively, a tariff could be paid to contribute to the improvement of a site elsewhere. The consultation would be on the agenda for the Environment Meeting scheduled for the 28<sup>th</sup> January. All Councillors on the Planning Committee were also members of the Environment Committee and so would have an opportunity to consider the consultation at that meeting.
- ii) that due to the Planning Meetings being held monthly, issues were arising with application consultation deadlines and that numerous extensions were having to be requested. To avoid this in the future, it would be proposed at a Parish Council meeting to increase the frequency of meetings to one every three weeks.
- iii) that the Annual Parish meeting would most likely be held after the Parish Council Elections and a request was made to the Committee Chairmen to complete their annual reports for inclusion in the Danbury Times.
- iv) that the Farmers Market was being relaunched from February. *(it was found subsequent to the meeting that the Farmers Market relaunch would take place on 6<sup>th</sup> April 2019 with a variety of existing and new stalls).*

**172. Forthcoming Meetings 2019**

Meetings were scheduled for 11th February and 11<sup>th</sup> March 2019 at 7.30pm at the Parish Council Office.

There being no further business the Chairman closed the meeting at 8.31pm.

Chairman

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Signed

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Date

**DANBURY PARISH COUNCIL**  
**Planning Committee: 14th January 2019**

**Appendix A**  
**Planning Applications**

<b>Ref no</b>	<b>Property</b>	<b>Street name</b>	<b>Proposal</b>	<b>Committee date</b>	<b>Comments</b>
18/02010/FUL	Land South East of Telecommunications Mast 4170	Main Road	Extension to the existing outbuilding.	14/01/19	The Parish Council is concerned about the means of foul sewerage removal which is marked as 'unknown' on the application. The Council requests that the property is not used for residential purposes.
18/02037/FUL	7	Pump Lane	First floor rear extension.	14/01/19	No Comments
18/02083/FUL	Rockylls	Elm Green Lane	Single storey rear extension with first floor recessed balconies.	14/01/19	No Comments

Ref no	Property	Street name	Proposal	Committee date	Comments	Dec'n & Date
CC/CHL/33/18	Danbury Outdoors	Well Lane	Erection of 11 Log Cabins	24/09/18	Danbury Parish Council is concerned about the potential for increased noise in the evening affecting neighbouring residents and the impact on the highway of additional coaches accessing the site. Also, the root protection measures identified in the arboricultural assessment page 6, for T1-T3 hornbeams should be implemented.	Granted 20/12/2018
18/01794/FUL	Redcroft, 10	South View Road	Proposed replacement dwelling	26/11/18	The Parish Council supports the comments of the Highways Authority.	Granted 19/12/2018
18/01857/FUL	Russet House, 14	Hyde Lane	Two Storey Side Extension	26/11/18	No comments	Granted 02/01/2019
18/01899/FUL	Tudor House	Penny Royal Road	Two Single Storey Rear Extensions	17/12/18	No Comments	Granted 07/01/2019
18/05631/CAT	18B	Main Road	oak - Reduce crown by up to 3 metres, also reduce lowest two stubs. Birch - Reduce height by up to 4 metres. Reason: The oak	17/12/2018	Birch - We dispute the necessity to reduce the birch by 4 metres. Oak - We are concerned about the level of reduction of the oak and do not think that the reasons given are justifiable.	No Objection 19/12/18

Ref no	Property	Street name	Proposal	Committee date	Comments	Dec'n & Date
			tree is close to the boundary with a neighbour and the branches shade his lawn, also it shades our garden and lawn. The birch is extremely tall and needs controlling. Reducing the birch makes it less likely that it will be uprooted and blown over in high winds.			

Ref no	Property	Street name	Proposal	Committee date	Comments
18/05226/TPO	Elphinstone	Hyde Lane	T1 - Oak - Adjacent corner of property - Reduce to previous reduction points and remove deadwood/ T2 - Pine - Front of property - Reduce width of crown by 1.5m maximum all round, Clear BT cables by 1.5m/ Reason: General tree maintenance	14/01/2019	No comments
18/05230/TPO	75	Hopping Jacks Lane	(T2) - Oak Stump - Fell - Approx height of 5m - Reason: No new growth for a number of years; (G1/ G2/ W1) - Remove dead branches from trees; (T3) - Oak - Fell - Reason: Showing signs of Acute Oak Decline	14/01/2019	T2 Oak Stump: No comments T3 Oak: If the tree is still sturdy and strong it would provide an excellent insect habitat.
18/05635/CAT	59	Main Road	(T3) - Apple Tree - Rear garden - Prune - Reduce the crown by 2.5m and thin crown by 15%. Remove dead/ diseased branches. (T4) - Magnolia - Rear garden - Prune - Reduce height by up to 1m beyond previous	14/01/2019	No Comments



Ref no	Property	Street name	Proposal	Committee date	Comments
			pruning points. Prune lateral spread by up to 1.5m to balance the crown - Reason: To maintain the trees at current height and stature.		
18/05232/TPO	Rudgewick, 26	Hyde Lane	(T2) - Oak - Fell - Reason: To avoid heave it is recommended this would be done in 3 stages over 3 - 6 year time frame. The tree also will need to have its dead and diseased wood removed (T3, T6, T7) - Oak - Crown reduction up to 3m on top and side. lifting crown on road side to 5m clearance from road, removing all dead and diseased wood - Reason: To meet Essex Highways requirements. (T4) - Silver Birch - Crown reduction up to 3m on top and side. lifting crown on road side to 5m clearance from road, removing all dead and diseased wood - Reason: To meet Essex Highways	14/01/2019	<p>No evidence has been given in the application to demonstrate that this is an Essex Highways requirement.</p> <p>Beech and Silver Birch: The trees are very tall, but do not impede or overhang the road to any great extent.</p> <p>Oak T2: There are several oaks on the premises and it is not easy to determine which is the one to be felled, unless it is the large seemingly dead tree some 20' back from the road on the right-hand side of the property. If it is any other oak, then felling seems very drastic.</p> <p>Oak T3,6,7: The main oak overhanging the road has had remedial work before and the crown appears to be quite high enough for ordinary traffic. The road is too narrow for very big vehicles.</p>

Ref no	Property	Street name	Proposal	Committee date	Comments
			requirements. (T5) - Beech - Crown reduction up 3m on top and side removing all dead and diseased wood - Reason: To meet Essex Highways requirements.		