

Notes from Meeting of the Resources Working Group –26 May 2021

Present: Cllrs Stuart Berlyn, A Chapman, G Chapman, M Hessing, P Sutton and J Thombs  
Michelle Harper – Clerk

Several discussion points were raised

Strategic Planning for the Resources Committee was discussed in relation to ensuring that we have the correct policies and procedures in place and the difficulties around forecasting

Receipts and Payments from 28 April to 26 May were discussed and reviewed. The Working Groups raised no concerns and Cllr A Chapman will authorize payments

The bank reconciliation was considered and will be submitted for approval at the next Committee meeting.

A discussion regarding Community Engagement was held and the group believed that it was important for communication to be proactive; committees should be advising the Parish Office if there are any particular items that they believe should be brought to the public attention

Actions for Clerk to consider and make decision

- Clerk to review the strategic priorities for discussion at the next meeting

**Date of Next Meeting**

30 June 2021

Michelle Harper, Clerk to Danbury Parish Council