

**Minutes of the Leisure & Activities Sub Committee Meeting**  
**held on 22 April 2022 at 12.00pm at the Parish Office, Main Road, Danbury**

Present: Cllrs S Berlyn, G Chapman, M Hessing and N Orange

In attendance: Ms M Harper (Clerk)

**21/22.37 Apologies for absence**

Cllrs A Chapman and P Sutton

Both Cllr A Chapman and P Sutton joined by Zoom but were unable to partake in voting

**21/22.32 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

Cllr Berlyn declared that he was a life member of the Sports & Social Centre

**21/22.33 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

**21/22.40 Minutes of Leisure & Activities Sub Committee Meetings held on 18 August 2021, 22 September 2021, 9 November 2021 and 14 December 2021**

RESOLVED: that the minutes of the Leisure & Activities Sub Committee meeting held on 18 August 2021, 22 September 2021, 9 November 2021 and 14 December 2021 be approved and signed as a true record

**21/22.41 Exclusion of Press and Public**

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

RESOLVED: that the press and public be asked to withdraw, proposed by Cllr Berlyn and seconded by Cllr Orange, all agreed

**21/22.42 Update**

Following lengthy discussion, it was agreed that the following recommendations be approved;

- recommend that the Parish Council proceed with the Transfer of Business and
- recommend the change to staffing for the transition period May 2022 to April 2023 to Resources Committee
- recommend the employment of a temporary admin assistant from May 2022 to December 2022

- recommend the change to committee structure for the transition period May 2022 to April 2023 to Resources Committee
- Agree the purchase of a new desk, chair and monitors for the Parish Office and the internal changes

RESOLVED: that the recommendations as detailed above were agreed, proposed by Cllr Orange and seconded by Cllr Hessing, all agreed

**21/22.43 Matters for Report (for information only)**

Cllr G Chapman noted that he had attended a meeting with the Cricket Clubs in advance of this season

**21/22.44 Dates of next meetings**

To be agreed

There being no further business the meeting closed at 1.30pm

Chairman .....

Date .....