

**Minutes of the Leisure & Activities Committee Meeting**  
**held on 26 July 2021 at 7.30 pm at the Old Pavilion, Main Road, Danbury**

Present: Cllrs S Berlyn, A Chapman, G Chapman, M Hessian, N Orange, P Sutton and J Thombs

In attendance: Ms M Harper (Clerk)  
Mrs L Mitchelmore (Assistant Clerk)

**21/22.01 Election of Chair and Vice Chair**

Cllr Berlyn was nominated to be Chairman for the remainder of the year 2021/22 by Councillor Hessian and seconded by Cllr Orange. As there were no more nominations, Cllr Berlyn was elected unopposed. Cllr Berlyn took the Chair.

Cllr G Chapman was nominated to be Vice Chairman for the remainder of the year 2021/22 by Councillor Orange and seconded by Cllr Hessian. As there were no more nominations, Cllr G Chapman was elected unopposed.

RESOLVED: that Cllr Berlyn was elected to be Chairman and Cllr G Chapman was elected to be Vice Chairman of the Leisure & Activities Committee for the remainder of the year 2021/22.

**21/22.02 Apologies for absence**

None

**21/22.03 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

None

**21/22.04 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

**21/22.05 Terms of Reference**

RESOLVED: that the Terms of Reference for the Committee were agreed, proposed by Cllr G Chapman and seconded by Cllr Sutton, all agreed

**20/21.06 Exclusion of Press and Public**

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

No members of the press or public were in attendance

**21/22.07 Update**

RESOLVED: that the Clerk had authority to spend up to a limit of £5,000 on legal expenses with an update to be provided at each meeting, proposed by Cllr Berlyn and seconded by Cllr G Chapman, all agreed

**21/22.08 Staffing**

RESOLVED: that Mr J Eden, Facilities Management Consultant be employed as a contractor for a period of 10 days (non-consecutive), proposed by Cllr A Chapman and seconded by Cllr Sutton, all agreed

**21/22.09 Matters for Report (for information only)**

To note information

**21/22.10 Dates of next meetings**

To be agreed

There being no further business the meeting closed at 8.21pm

Chairman .....

Date .....