

**Minutes of the Leisure Centre Sub Committee Meeting**  
**held on 8 February 2023 at 7.30pm at the Parish Office, Main Road, Danbury**

Present: Cllrs J Armstrong, S Berlyn, A Chapman, M Hessing and N Oranage

In attendance: M Harper (Clerk)

**22/23.135 Apologies for absence**

Cllr G Chapman joined by Zoom but was not permitted to partake in the voting

**22/23.136 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

**22/23.137 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public

**22/23.138 To approve Minutes of the Leisure Centre Sub Committee meeting held 23 November, 7 and 9 December 2022**

RESOLVED: that the minutes of the Leisure Centre Sub Committee meeting held 23 November, 7 and 9 December 2022 be approved and signed as a true record

**22/23.139 Timetable and Activities**

This item was deferred

**22/23.140 Budget**

The budget and forecasts were reviewed. The Chairman thanked the Clerk for the work that has been put in to produce the information

**22/23.141 Exclusion of Press and Public**

RESOLVED: that in accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw, proposed by Cllr Berlyn and seconded by Cllr Hessing, all agreed

**22/23.142 Staffing**

RESOLVED: that the Clerk offer the role of Gym and Classes Lead to an existing member of staff as per the specification and that an agency be invited to submit terms for the recruitment of a Centre Manager, proposed by Cllr A Chapman and seconded by Cllr Hessing, all agreed

RESOLVED: that any post-employment issues be referred to the Staffing Sub Committee, proposed by Cllr Berlyn and seconded by Cllr Orange, all agreed

**22/23.143 Dates of next meeting**

To be advised

**22/23.144 Matters for Report (for information only)**

There were no matters for report

There being no further business the meeting closed at 8.40pm

Chairman .....

Date .....