

Minutes of the Leisure, Activities & Facilities Committee Meeting held on 13 June 2022
at 7.30 pm at the Parish Office

Present: Cllrs J Armstrong, S Berlyn, C Chaney, A Chapman, G Chapman, and A Keeler
In attendance: M Harper (Clerk)

22/23.24 Apologies for absence

Cllrs M Hessing, N Orange and P Sutton – Cllr Sutton joined the meeting via Zoom but was not permitted to take part in voting

22/23.25 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA

None

22/23.26 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

None

22/23.27 To approve Minutes of the Leisure, Activities & Facilities Committee meeting held 23 May 2022

RESOLVED: that the minutes of the Facilities Committee meetings held on 23 May 2022 be approved and signed as a correct record

22/23.28 Actions from the Minutes

The Clerk gave the following update:

19/20.105 – the 3-month trial of the additional bins for green waste with Veolia will commence on 15 June and the bins will be located next to the Bowling Pavilion. The grounds contractor will ensure that they are taken to the entrance of Mayes Lane Carpark for collection every Wednesday evening.

22/23.11 – the cricket teams were not responsible for the damage to the roof tile at the Sports & Social Centre; therefore, quotes will be obtained and potentially an insurance claim made

22/23.15.3 – waiting for confirmation on whether internal access via the Sports Hall ceiling to the copula is required as the roof space has not been inspected for some time and there is potentially a health and safety risk in relation to the access equipment located within the space

The remaining actions were noted

22/23.29 Asset Maintenance

RESOLVED: that the Removal of the tree that is growing up the Sports and Social Centre Wall and Coppice of the Rose Shrub next to the steps down from pitch 1 to pitch 2 relating to the Sports & Social Centre as recommended by the Grounds Contractor at a total cost £120.00, proposed by Cllr A Chapman and seconded by Cllr Keeler, all agreed

22/23.30 Building Maintenance

It was noted that the Clerk and Chairman of the Committee approved 50% contribution (£510.00) for works to the fixed wiring at the Tennis Pavilion as permitted by Parish Council Financial Regulations

22/23.31 Play Project

The Clerk provided a verbal update on the play project, advising that work was due to commence on 16th June with an approximate completion of 8 weeks. Councillors were also advised that the whole of the site would be fenced off and access to the construction area would be by appointment only and access only permitted to those wearing hi-viz and safety boots. The footway to the Church will remain open for the duration of the works

22/23.32 Community Engagement

The play project to be advertised

22/23.33 Matters for Report (for information only)

Cllr G Chapman expressed concerns regarding the remedial work carried out on the Eves Corner footway; Clerk is obtaining a second opinion on the works

22/23.34 Exclusion of Press and Public

RESOLVED: that in line with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw, proposed by Cllr Chaney and seconded by Cllr Armstrong, all agreed

22/23.35 Update on Sports & Social Centre

The Clerk advised that the Sports & Social Centre Sub Committee had agreed the health and safety system, the booking system, the accounts package, processes to manage the Premises Licence and building maintenance and the merging of the IT systems. The next meeting of the Sub Committee will take place on Wednesday 15 June at 7.45pm following the Resources Committee meeting

22/23.36 Dates of next meeting

Monday 11 July to be held at the Parish Office at 7.30pm

There being no further business the meeting closed at 8.16pm

Chairman

Date