

Minutes of the Community Engagement and Health & Wellbeing Meeting held on 15 February 2023 at 7.30pm in the Parish Office

Present: Cllrs S Berlyn, A Chapman, B Hallett and L Naggs

In attendance: M Harper (Clerk) and Cllr G Chapman

22/23.103 Apologies for absence

Cllr Hessing

22/23.104 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

There were no declarations of interest

22/23.105 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

There were no members of the public present

22/23.106 To approve Minutes of the Community Engagement and Health & Wellbeing Committee meeting held 16 January 2023

RESOLVED: that the minutes of the Community Engagement and Health & Wellbeing Committee meeting held on 16 January 2023 be approved and signed as a correct record

22/23.107 Actions from the Minutes

The actions were noted

22/23.108 School Visits 2023

It was noted that letters have been sent to the Head Teachers regarding the proposed school visits

22/23.109 Health and Wellbeing Event – 22 April 2023

22/23.109.01 The Clerk outlined the arrangements for event which is to take place in the Sports Hall at the Leisure Centre on Saturday 22 April 2023 from 10am to 1pm. Confirmation of attendance has been received from NHS Provide for Long Covid/Respiratory assessments and Cardio-Vascular assessments, Essex Police (Rural Welfare), Essex Fire Brigade Community Safety Officer, Chelmsford CVS, Danbury CAB, medical practitioners for blood pressure, weight management and local engagement, Danbury First Responders, United in Kind, Alzheimer's Society, Action for Carers and Diabetes UK. We also have a couple of local businesses offering advise on pregnancy wellbeing, healthy eating and nutrition and menopause wellbeing.

RESOLVED: that a marketing budget of up to £50.00 be available for the Health & Wellbeing Event, proposed by Cllr Berlyn and seconded by Cllr Naggs, all agreed

23/23.109.02 The Clerk and Communications/Events Officer will be present along with some of the councillors in order to set up, clear away and provide teas and coffees.

22/23.110 Coronation Event – 7 May 2023

22/23.110.01 Following discussion on the activities and arrangements for the event, it was agreed that the items shown in the proposed budget below would be confirmed:

Activity		Expected cost
First Aid	St Johns	£200.00
Premises Licence for entertainment	Vary the current licence to include the playing field	£450.00
Sound Systems, stage and music	Rolling Stage Hire and Chelmsford Radio	£1,200.00
Decorations	Bunting, table cloths et	£200.00
Public Toilets	Aqua Loo Toilet Hire	£795.00
Advertising	Banners and flyers	£200.00
Inflatables	Island Inflatables	£1,700.00
Inflatable – ticket sales	Wrist bands x 750	£75.00
Sweets etc	Prizes for the free activities/games	£150.00
Morris Dancing	Maldon Green Jackets	£150.00
Display of parkour	Team Kinetix	£250.00
Interactive performances	Toy Box Theatre	£300.00

Cllr Hessing had advised that she was in discussion with a resident regarding the provision of straw/hay bales to create an arena. It was also agreed that due to the high costs a marquee would not be hired for the event. It is hoped that there will be an income of around £1,400.00 to offset against the costs – stall fees and the charge of £1 per children for the inflatables.

RESOLVED: that an application be made to vary the premises licence for the Leisure Centre to allow entertainment and music to be provided on the fields, proposed by Cllr Berlyn and seconded by Cllr A Chapman, all agreed

RESOLVED: that the items shown on the proposed budget be booked, proposed by Cllr Hallett and seconded by Cllr A Chapman, all agreed

22/23.110.02 RESOLVED: that the Terms of Reference for the Sub Committee be adopted and that all members of the Committee would be members, proposed by Cllr Hallett and seconded by Cllr Naggs, all agreed

22/23.111 Christmas Event – 23 November and 1 December 2023

The Clerk advised that for the Christmas Fayre on 23 November, the reindeer and entertainer had been booked and bookings were being taken for the market. The Clerk advised that bands were being investigated to lead the carols for the lighting of the tree on 1 December. Further details would be available following the Coronation event

22/23.112 Community Communication

Communications about the forthcoming events – Health & Wellbeing and Coronation

22/23.113 Matters for Report (for information only)

There were no matters for report

22/23.114 Dates of next meeting

Monday 27 March 2023 at 7.30pm

Meeting closed at 8.35pm

Chairman

Date