

**Danbury Parish Council**  
**ENVIRONMENT COMMITTEE**

**Minutes of the Meeting held on Wednesday 9 November 2021 at 7.30pm at the Parish Council Office, Main Road, Danbury, CM3 4NQ**

Present: Cllrs: A Chapman, G Chapman, A Keeler and N Orange

In Attendance: Ms M Harper (Clerk),

**21/22.15 Apologies for Absence**

Cllr S Berlyn and B Hallett

**21/22.16 Declarations of Interest**

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

None

**21/22.17 Public Question Time**

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

No members of the public were present.

**21/22.18 Minutes of the Environment Committee**

RESOLVED: that the minutes of the Environment Committee meeting held on 13 October 2021 were approved and signed as a true record.

**21/22.19 Actions from the Minutes**

The action from the minutes were noted. Cllr A Chapman wished her thanks to be recorded to all the volunteers who have helped with the bulb planting

**21/22.20 Local Highways Panel (LHP)**

21/22.20.1 The minutes from the LHP were noted

21/22.20.2 It was noted that the requested scheme for the Heights one way system with lay-by had been amended to remove the request for the lay-by.

21/22.20.3 The Committee considered the new Vehicle Activated Sign Policy from Essex Highways and agreed that further discussion on potential sites and costs would be required following the results of the A414 Safety Review

21/22.20.4 Following discussion the Committee agreed to defer the discussion on whether to request an 'Unsuitable for HGV's' sign for Sporhams Lane to the January 2022 meeting. The Assistant Clerk will be asked to confirm how many requests the Parish Council currently have with the Local Highways Panel.

21/22.20.5 The Committee considered whether to apply to Essex County Council for a Lollipop Person for the pedestrian crossing adjacent to Danbury Park School and requested that the Assistant Clerk confirm Essex County Council's criteria as referred to in the correspondence received from County Cllr Spence. Cllr Sutton volunteered to be the liaison between the Parish Council and the school

#### **21/22.21 Passenger Transport Meetings.**

21/22.21.1 It was noted that the Passenger Transport meetings for the Chelmsford Area will be resuming from 18<sup>th</sup> November 2021.

21/22.21.2 The report from the Passenger Transport Representative was noted. The Assistant Clerk to be requested to contact the Highway Rangers to cut back overgrown branches and vegetation that is obscuring driver visibility

#### **21/22.22 P3 (Parish Paths Partnership) Sub Committee**

The P3 Sub-Committee meeting held on 4<sup>th</sup> November 2021 was inquorate; the next meeting will be 17 November 2021. The Sub Committee will be requesting training to be provided in order that works can commence.

#### **21/22.23 Footpath Maps**

RESOLVED: the Committee agreed to print 2000 footpath maps at a cost of £397.00, proposed by Cllr Keeler and seconded by Cllr G Chapman, all agreed.

#### **21/22.24 Circular Walks Maps**

The Committee considered the draft Circular Walk Map that has been created by Cllr G Chapman. Members were very impressed by the map and agreed to review and pass any comments directly to Cllr G Chapman. There was some discussion regarding the printing and distribution of the maps including making it available on the website for individuals to download.

#### **21/22.25 Replacement Elm Tree at Elm Green**

The Committee noted that the Elm Tree for Elm Green had been ordered at a cost of £200; its final location would be subject to the Utility Checks

#### **21/22.26 'Wombles of Danbury'**

The Committee considered a request from a resident to introduce a litter picking scheme whereby residents would have free access to our equipment. It was agreed that the Assistant Clerk would respond to the resident advising that the Parish Council currently has a litter picking scheme which ensures that volunteers are covered under our insurance and therefore we will be unable to take this idea forward at this time.

#### **21/22.27 Budget for 2022/23**

RESOLVED: that a budget of £8,045.00 for 2022/23 would be put forward to the Resources Committee for considered, proposed by Cllr A Chapman and seconded by Cllr N Orange, all agreed

**21/22.28 Matters for Report (for information only)**

There were no matters for report

**21/22.29 Matters to be communicated to residents**

The planting of the tree at Elm Green would be publicised

**21/22.30 Date of next meeting**

The next meeting to be confirmed.

There being no more business to transact, the Chairman closed the meeting at 9.10pm.

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Signed Chairman

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Date