



FACILITIES COMMITTEE

Minutes of the meeting held on Wednesday 15th January 2020 at 7.30pm in the Committee Room at The Old School House, Main Road, Danbury

Present: Cllr G Chapman (Chairman), Cllr Mrs M Hessing (vice Chairman),
Cllr Berlyn (ex officio), Cllr Mrs A Chapman (ex officio),
Cllr A Keeler

In Attendance: Ms M Harper, Clerk
Mrs M Dyer, Assistant Clerk, Facilities

19/20.76 Apologies for absence

Apologies were received and accepted from Cllr J Thombs

19/20.77 Declarations of Interest

All Members are reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified the Monitoring Officer about it. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA.

There were no declarations at this point.

19/20.78 Public Question Time (Limited to 15 minutes)

There were no Members of the Public present.

19/20.79 Minutes of Facilities Committee Meeting held on 13th November 2019

RESOLVED: that the minutes of the Meeting held on 13th November 2019 be approved and duly signed as a correct record.

19/20.80 Actions Arising

Members noted the information in the report updated on 7th January 2020.

19/20.81 Danbury Parish Council owned Premises

Members noted the information in the report relating to the external inspection undertaken on 8th January 2020.

19/20.81.1 Sports Centre

19/20.81.1.1 DCA/DPC Liaison Meeting

Members noted that the date for next meeting was still to be arranged.

19/20.82 Dawson Memorial Fields

19/20.82.1 Cricket Wicket

Members noted that an initial meeting had been held with possible Sunday League Teams.

19/20.82.2 Play in the Park 2020

Members noted provisional dates for the above:

Tuesday 4th Aug PM – Assault Course (1st 2 Bounce Inflatables)

Thursday 13th Aug AM – Parkour (Team Kinetix)

Thursday 20th Aug AM – Skateboarding (Team Rubicon)

Monday 24th Aug PM – Assault Course (1st 2 Bounce Inflatables)

19/20.82.3 Grounds Maintenance Works

Members considered costs for additional works in Dawson Memorial Field (including path and kerb edges) and the roadside corner on Mayes Lane (including encroaching brambles and hedge line, plus clearing currently non visible road signs). Cllr Mrs Chapman proposed that JCM Services be appointed to carry out these works at a cost of £700.00 ex VAT and that the monies be vired from the Fuel Budget to the Grounds Maintenance budget; this was seconded by Cllr Berlyn, all Members were in agreement.

RESOLVED: that JCM Services be appointed to carry out these works at a cost of £700.00 ex VAT and that the monies be vired from the Fuel Budget to the Grounds Maintenance budget

19/20.83 Bus Shelters Repairs

Members noted that these works had been completed.

19/20.84 Danbury Village Sign at Eves Corner

Members noted that works had been completed and that, whilst the sign should remain in good order for some years, in order that such extensive works all at one time are not required in the future, arrangements had been made with Bakers of Danbury to inspect annually and advise of any issues that need attention.

19/20.85 Winter Salt

Members noted that 1 x tonne of salt had been distributed to 'Salt Team Members' on 15th November 2019.

19/20.86 Dog Waste Bags

Members considered costs using a private company to empty any newly installed bins. Following discussion Cllr Berlyn proposed that the option of employing a private company to empty newly installed bins should not be pursued and that no new bins are installed at this time; this was seconded by Cllr Mrs Hensing, all Members were in agreement. Assistant Clerk to contact the Dog Warden to discuss a possible campaign regarding dog waste in the village

RESOLVED THAT: i) the option of employing a private company to empty newly installed bins should not be pursued and that no new bins are installed at this time
ii) the Assistant Clerk to contact the Dog Warden to discuss a possible campaign regarding dog waste in the village

19/20.87 Parish Office

Members noted that the office cleaning company was being changed, representing a saving of £192.40 per annum.

Members noted that regarding collection of office recyclable waste, an alternative company had now been sourced at a cost of £5 per fortnightly collection (other company had quoted £11 per fortnightly collection)

Members noted that the installation of PIR light on the side of Jesters rear wall by roadway/pedestrian access to Parish Offices was being investigated with ECC.

19/20.88 Danbury Times

Members were advised that the next issue would be in April, before Easter and would include details of the Annual Parish Meeting, reports from the six committees, plus the Chairman’s report; also, in this issue would be a report on the Neighbourhood Plan, extra Police in the village and dog waste. Speakers would be decided at the March meeting of the Community Engagement Committee.

Cllr Mrs Chapman advised that delivering the magazine is still an issue and more deliverers are needed.

19/20.89 Matters to Report

Members were reminded that no decisions may lawfully be made under this agenda item - however matters may be discussed which involve exchanges of information only.

It was reported that there had been two incidences of fly tipping recently.

19/20.90 Meetings in 2020

Wednesdays 11th March, 13th May, 15th July, 16th September, Tuesday 3rd November (budget), Wednesday 11th November.

There being no further business the meeting was closed at 8.18pm

Chairman

Signed Date