



FACILITIES COMMITTEE

Minutes of the meeting held on Wednesday 13th March 2019 at 7.30pm in the Committee Room at The Old School House, Main Road, Danbury

Present: Cllr J Steele (Chairman), Cllr G Chapman (Vice Chairman),
Cllr Berlyn (ex officio), Cllr Mrs A Chapman (ex officio),
Cllr Mrs L Anstee, Cllr D Chesterman, Cllr Mrs M Hessian,
Cllr A Keeler, Cllr P Sutton, Cllr M Telling

In Attendance: Ms M Harper, Clerk
Mrs M Dyer, Assistant Clerk, Facilities

84 Apologies for absence

There were no apologies for absence

85 Declarations of Interest

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They are also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting if they have not previously notified the Monitoring Officer about it. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA.

There were no declarations of interest at this point

86 Public Question Time (Limited to 15 minutes)

There were no Members of the Public present

87 Minutes of Facilities Committee Meeting held on 16th January 2019

RESOLVED: that the minutes of the Meeting held on 16th January 2019 be approved and duly signed as a correct record.

88 Actions Arising

RESOLVED: that the information be noted

89 Danbury Parish Council owned Premises

Members had been supplied with a copy of the inspection undertaken on 8th March 2019 and advised that the (temporary) Groundsman continued to inspect the site.
RESOLVED: that the information was noted by Members.

89.1 Robins Nest

Members had been advised that the fourth CCTV camera would be installed on 26th March 2019, plus service of existing three cameras would be undertaken on the same day.

RESOLVED: that the information was noted by Members.

89.2 Tennis Club Bench

Members had been advised that the bench had now been delivered and was awaiting installation.

RESOLVED: that the information was noted by Members.

89.3 Cricket Club

Clerk reported on the meeting held with both cricket clubs on 12th March 2019 and the situation with the roller and storage. Some Members advised that they would still like to see more visible fencing around the cricket square.

RESOLVED: that the information was noted by Members.

89.4 Temporary Path to Tennis and Bowling Clubs

Members had been advised that the temporary lights had been installed and that a date was awaited for works to path to commence.

RESOLVED: that the information was noted by Members.

89.5 The Old Pavilion

89.5.1 No Parking Zone

Members had been advised that 'No Parking' signs had been installed on the bollards alongside The Old Pavilion entry path and appear to be deterring parking in this area. Members had been supplied with cost options re yellow 'no parking' hatching in this area, together with disabled parking zone by Sports Centre and a possible hatched area to side of The Old Pavilion re cricket roller storage. Members considered this in conjunction with another agenda item relating to a request for the staff parking bays to be remarked outside The Sports Centre. Members were in agreement that as the 'No Parking' signs outside The Old Pavilion were 'working' that hatching would not be required at this time. Cllr Berlyn then proposed that a budget of £750 be allocated to remarking the disabled parking bay and staff parking bays outside The Sports Centre and the possible hatched area re cricket roller storage; Cllr Mrs Hessing seconded the proposal, all Members were in agreement.

RESOLVED THAT: i) the information was noted by Members

- ii) a budget of £750 be allocated to remarking the disabled parking bay and staff parking bays outside The Sports Centre and the possible hatched area re cricket roller storage

89.5.2 WIFI

Members had been advised that planning permission for the aerials was not required providing they are not installed on the front of the two buildings; feasibility of this was being investigated in conjunction with Sports Centre. Members enquired re the speed available in The Sports Centre – to be checked with The Sports Centre and Members advised that the speed would be lower if transmitted to The Old Pavilion (and/or the Youth Shelter as is also being investigated). Will be discussed at the next DCA/DPC Liaison Meeting (date tba)

RESOLVED: that the information was noted by Members.

89.5.3 Additional Fencing

Members were shown pictures of suggested fencing for car park end of building and an anti-climb deterrent for the fencing alongside entry door; costs were advised. Members considered these options and discussed alternatives such as anti-climb paint and trellising. Members requested that the requirement for additional fencing be reconsidered in conjunction with alternatives discussed and the possible installation of a storage unit at the car park end.

RESOLVED: that further research be undertaken.

89.6 Sports Centre

89.6.1 Internal Drains

Members had been advised that six further flush mechanisms had been installed together with new toilet seats and that a survey of the drains funded by the DCA had been undertaken on 28th February 2019; report awaited.

RESOLVED: that the information was noted by Members.

89.6.2 Disabled Parking Bay

See minute 89.5.1 above.

89.6.3 Staff Parking Bays

Members had been asked to consider a request from the Sports Centre for the yellow bays to be installed for the 4 x staff parking spaces, as currently there is just a small sign which is being ignore/missed by users of the car park. See minute 89.5.1 above.

89.7 Bowling Club

Members had been supplied with notes from the meeting with the new Chairman and Secretary of the BC held on 13th February 2019.

RESOLVED: that the information was noted by Members.

90 Dawson Memorial Fields

90.1 Play in the Park 2019

Members had been advised that the three sessions had now been confirmed by CCC for Thursday 8th August, Tuesday 13th August and Friday 30th August, all with inflatable assault course.

RESOLVED: that the information was noted by Members.

90.2 Essex Playing Fields Competition 2019

Cllr Steel proposed that DPC enter the above at a cost of £10, this was seconded by Cllr Mrs Anstee, all Members were in agreement.

RESOLVED: that Danbury Parish Council enter the Essex Playing Fields Competition 2019 at a cost of £10.

91 Parish Council Land - Eves Corner Pond

Members had been advised that the new duck house had been installed and officially opened on 1st February 2019. It was agreed that a letter of thanks should be

sent to Bakers of Danbury advising how pleased the Parish Council is with the new duck house. One Member suggested that a new Parish Council postcard should be produced to show the new duck house – it was agreed that this would be referred to the Communications Group for consideration.

RESOLVED THAT: i) the information was noted BY Members
ii) a letter of thanks be sent to Bakers of Danbury advising how pleased the Parish Council is with the new duck house.
iii) Communications Group consider producing a new postcard depicting the new duck house

92 Trees

92.1 Tree Survey 2018

Members had been advised that the order had been placed for the high priority works (except works to remove ivy or mulching work which will be carried out by volunteers). Contractor is now undertaking necessary paperwork with CCC. Supply of chippings for mulching has been discussed with contractor.

RESOLVED: that the information was noted by Members

92.2 Tree Survey 2019

Members were advised that quotes for the 2019 survey to be undertaken late September/early October were in hand.

RESOLVED: that the information was noted by Members

93 Danbury Times

Cllr Mrs Chapman advised that the Spring 2019 edition was now ready. Items to be included in the summer (July) edition will include the land slippage issue, outcome of the elections and Play in the Park.

RESOLVED: that the information was noted by Members

94 Legionella

94.1 Contract for April 2019 to March 2020

Members had been advised that this had been agreed

RESOLVED: that the information was noted by Members

94.2 Bowling Club

Members had been advised that the revised system was now in place

RESOLVED: that the information was noted by Members

95 Christmas Tree/Christmas Event 2019

The Clerk reported on the meeting held with representatives from Danbury Mission and St Johns Church held on 8th March 2019, advising that a joint event is proposed at Eves Corner pond with music and singing and an 'official' turning on of the Christmas tree lights, followed by refreshments. Next meeting to discuss this scheduled for 10th May 2019.

RESOLVED: that the information was noted by Members

96 Matters to Report

There were no matters reported.

97 Meetings in 2018

Wednesdays: 22nd May, 17th July, 11th September, Thursday 7th November and Wednesday 13th November.

98 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they were instructed to withdraw

There were no Members of the Public present.

99 Robins Nest

Members had been supplied with a report relating to Robins Nest and the grounds
RESOLVED: that the information was noted by Members

There being no further business the meeting was closed at 8.31pm

Chairman

Signed Date