



DANBURY PARISH COUNCIL

RESOURCES COMMITTEE

Minutes of the meeting held on Wednesday 17 April 2019 at 7.30pm in the Committee Room at the Old School House, Main Road, Danbury

Present: Cllrs S Berlyn, Mrs A. Chapman (ex-officio), G Chapman, Mrs B Hallett, P Sutton (Chairman), and J Thombs

In Attendance: Ms M Harper - Clerk

149 Apologies for Absence

None

150 Declarations of Interest

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They were reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

There were no interests declared.

151 Public Question Time

There were no members of the public present.

152 To approve the Minutes of the Danbury Parish Council Resources Committee meetings held on 20 March 2019

RESOLVED that the minutes of Resources Committee meeting held 20 March 2019 were accepted as a true record.

153 Actions Arising

RESOLVED that the information be noted.

154 To receive financial report

154.1 Payments

RESOLVED that the payments from 1 April 2019 to 17 April 2019 (Appendix 1) be approved, proposed by Cllr G Chapman and seconded by Cllr J Thombs, all agreed

It was noted that the rent payment for the Parish Office fell due before the end of March 2019 and £2,750.00 was paid on 29 March 2019. No other payments were made after the last meeting.

154.2 Receipts

The receipts from 28 February 2019 to 20 March 2019 were noted

154.3 Reconciliation

Cllr Mrs B Hallett confirmed the monies were correct at the bank on 31 January 2019 as per the bank reconciliation and bank statements

RESOLVED: that all Monies were correct at bank. (Appendix 3), proposed by Cllr Mrs B Hallett and seconded by Cllr G Chapman, all agreed

154.4 Budget sheets / Earmarked Reserves

The budget sheets and earmarked (Appendix 4) were noted.

154.5 Virement of monies

Nothing to report

154.6 Debtors more than 3 months

Nothing to report

154.7 On Line Banking

Nothing to report

155 Summary Resources Report for Annual Parish Meeting

The request from a resident for a more detailed report to be made available at the Annual Parish Meeting, providing additional information on breakdown of expenditure especially within Administration was discussed. Clerk to circulate an amended breakdown for further consideration.

156 Matters for Report and Information only

Nothing to report

157 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

158 Staffing Update

158.1 Phased return to work of the Groundsman was discussed.

158.2 The wages report for 2019/20 was noted.

159 Date and Time of next meeting

Wednesday 29 May 2019 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm

Meeting closed at 8.20pm

Signed: Chairman

Date: