



**Minutes of the Meeting held on 16th December 2019 at 7.30pm in the Meeting Room, The Old School House, Main Road, Danbury**

Present: Cllrs: J Thombs (Chairman), S Berlyn (ex officio), B Hallett,  
M Hensing (Vice Chairman), A Keeler.

In Attendance: Mrs L Mitchelmore (Assistant Clerk), Mr J Alexander

**19/20.125 Apologies for Absence**

Cllrs A Chapman (ex officio) and C Baker, and Mr R Cole-Jones (Danbury Society),

**19/20.126 Declarations of Interest**

All Members were reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in items of business on the meeting's agenda and that they must do so at this point on the agenda or as soon as they become aware of the interest. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They were also obliged to notify the Monitoring Officer of the interest within 28 days of the meeting, if they have not previously notified her about it. Unforeseen interests must be declared similarly at the appropriate time.

None

**19/20.127 Public Question Time (15 minutes allocated)**

None

**19/20.128 Minutes**

RESOLVED: that the minutes of the meeting held on the 25<sup>th</sup> November 2019 were approved and signed as a true record.

**19/20.129 Planning Applications**

19/20.129.1 Four applications were considered and responses agreed. Cllr Berlyn declared a non-pecuniary interest in application 19/05619/CAT.

RESOLVED: that the responses to the applications in Appendix A be submitted to Chelmsford City Council (CCC).

**19/20.129.2**

To determine whether the Committee wishes to refer any application *to which it has objected* to the local Ward Members for determination by the CCC Planning Committee (unless officers are minded to refuse it).

RESOLVED: that no applications would be referred to the Ward Member.

**19/20.130 Planning Decisions**

The planning decisions in Appendix B were noted.

**19/20.131 CCC Planning Committee**

It was noted that the next CCC Planning Committee would be held on 14th January 2020 at 7pm.

**19/20.132 Danbury Neighbourhood Plan**

The Neighbourhood Plan Coordinator gave a verbal update on the progress of the Strategic Environment Assessment, Housing Needs Assessment and Site Assessment Update. The Neighbourhood Plan Steering Group had agreed in its meeting, that afternoon, that professional assistance would be sought to produce the draft plan and to complete the design code.

**19/20 133 House Numbering**

The allocation of postal addresses in Appendix C was noted.

**19/20.134 Planning matters for report (for information only)**

The traffic lights outside the Tesco on Maldon Road were not staying red for long enough for residents to cross safely.

Old Chase Farm was no longer in breach of planning regulations.

A house along Main Road had appeared to have converted the garage. Would planning consent be required within a conservation area?

**19/20.135 Forthcoming Meetings**

Meetings were scheduled for 13th January 2020 and 3rd February 2020 at 7.30pm at the Parish Council Office.

There being no other business to transact, the Chairman closed the meeting at 8.01pm.

Chairman

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Signed

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Date

Ref no	Property	Proposal	Comments
19/01740/FUL	21 Mildmays	Single storey and two storey side extensions to provide additional bedroom, utility space, enlarged kitchen and dining room. New single storey garage building.	The proposed development would be overly dominant and highly visible in the street scene, particularly as the surrounding properties are bungalows.
19/01812/FUL	Hyde Cottage, Hyde Lane	Two storey side extension	No comments
19/05619/CAT	Frettons Lodge, Penny Royal Road	T1, T2, T3 Limes – Repollard to historic pollard points – Reason: Trees are getting too large; T4 Sycamore – Fell; T5 Lombardy Poplar – Fell; T6 Poplar – Fell – Reason; Trees are too large and are poor specimens.	The Parish Council would like to see an arboricultural report justifying the felling of T5 and T6 as it is not apparent in the application as to why the trees are considered to be poor specimens.
19/05620/CAT	53 Main Road	Holly – Located at front of property and church – Fell – Reason: Tree is growing too close to wall.	No Comments

Ref no	Property	Proposal	Comments
<b>Granted</b>			
19/01423/FUL	The Fold, Woodhill Road Danbury	Demolition of existing porch. Two storey front and side extensions and rear extensions.	The Parish Council supported the comments from Planning Listed Building and Conservaiton.
19/01693/FUL	Tudor House, Penny Royal Road	Demolition of existing and damaged garage, erection of replacement garage with annexe accommodation above.	The Parish Council objected to this application.