



DANBURY PARISH COUNCIL

Parish Office

The Old School House, Main Road, Danbury

Chelmsford, CM3 4NQ

Tel: 01245 225111 Email: parish.council@danbury-essex.gov.uk

HEALTH AND WELLBEING COMMITTEE

TERMS OF REFERENCE

Members

- The Chairman and Vice Chairman of the Council are ex officio members of all committees and have voting rights;
- Members from outside bodies may be invited to join the Committee, but will not have voting rights or count towards the quorum;
- Members of the Committee are established at the Annual Parish Council meeting;
- Councillors may join during the year if authorised by the Parish Council;
- The Chairman of the Committee shall be appointed at the first meeting of the Committee following the Annual Parish Council meeting;
- The Vice Chairman of the Committee shall be appointed at the first meeting of the Committee following the Annual Parish Council meeting or as soon as reasonably practicable;
- Three Members of the Committee shall constitute a quorum for meetings.

How Often Meetings Held

Meetings are held 6 weekly, apart from August.

Prime Objectives

To work with partner organisations to improve health and wellbeing outcomes for the residents of Danbury.

Decisions/Delegated Powers

Financial

1. To formulate a budget for revenue/capital expenditure for the next financial year, ready to recommend to Resources November meeting;
2. To control the expenditure and income of the approved budgets (Revenue and Capital) for the Committee and to report to Resources Committee any possible variation;

Management

3. The Committee shall arrange and support events which support recognised health and wellbeing outcomes, in liaison with the Community Engagement Committee where relevant.
4. The Committee shall review and expand the means and methods of providing signposting information on services available

General

5. The Committee is authorised to establish sub-committees and working groups, and to appoint advisers as and when necessary to assist in its work