



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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18 January 2021

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend the Community Engagement Committee meeting of the Danbury Parish Council. The meeting will be held remotely on **Monday 25 January 2021** commencing at **7.30 pm**.

To join the meeting, please use the log on details below

Join Zoom Meeting

<https://us02web.zoom.us/j/84306568412?pwd=N1p1alhqUHdGejEzSVJtVzE2OFkxUT09>

Meeting ID: 843 0656 8412

Passcode: 635791

Dial by your location

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

Find your local number: <https://us02web.zoom.us/u/kehouqeHpu>

Yours sincerely

Michelle Harper

Ms M Harper

Clerk to Danbury Parish Council

Distribution: Members of Community Engagement Committee as follows:

Councillors B Hallett (Chair), S Berlyn, A Chapman and M Hessing

AGENDA

20/21.44 Apologies for absence

20/21.45 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept and the DCA.

20/21.46 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

20/21.47 To approve Minutes of the Community Engagement Committee held 23 November 2020

To approve the minutes of the Community Engagement meetings held on 23 November 2020

20/21.48 Actions from Minutes

To note the actions

20/21.49 Review of Christmas 2020 activities

Christmas Tree – to review the lights and discuss potential ideas for this year

Christmas Scarecrow Competition - There were 9 entries and the prizes were awarded and have been collected.

20/21.50 Phone Kiosk

To note that the phone kiosk has been re-installed and the contractor will be carrying out the refurbishment. Once this has been completed contact with the residents will be made to establish ongoing use.

20/21.51 Danbury Times

To discuss the printing and distribution of the next Danbury Times edition

20/21.52 Engagement Activities - Planning

To discuss community engagement activity for Easter

To discuss ideas for Jubilee 2022

20/21.53 Other Committee Engagement Activities

To update from Clerk

20/21.54 Matters for Report (for information only)

To note information

20/21.55 Dates of next meeting

Monday 20 April 2021 at 7.30pm via Zoom