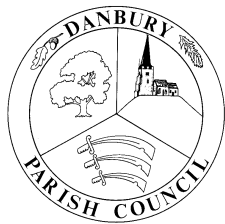


DANBURY PARISH COUNCIL
Parish Clerk - Michelle Harper



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16 October 2019

You are summoned to a meeting of the **RESOURCES COMMITTEE** to be held on Wednesday 23 October, 2019 at **7.30 p.m. at the Committee Room at the Old School House, Main Road, Danbury** when the following business is proposed to be transacted.

Ms Michelle Harper
Clerk to Danbury Parish Council

Councillors: C Baker, S. Berlyn, (ex officio); Mrs A Chapman, (ex officio); G Chapman; M Hessian, P. Sutton, and J Thombs

AGENDA

19/20.82 Apologies for Absence

To record and accept apologies for absence

19/20.83 Declarations of Interest

All Members are reminded that they must disclose any pecuniary or non-pecuniary interests they know they may have in the items of business on the meeting's agenda and that they must do so at this point, or as soon as they become aware of the interest. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a pecuniary one. They are also obliged to notify the Monitoring Officer about it. Unforeseen interest must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the DCA and Precept.

19/20.84 Public Question Time

The meeting may be temporarily suspended for up to fifteen minutes if members of the public wish to comment on agenda items or items of interest or concern to the parish.

19/20.85 To approve the Minutes of the Resources Committee meetings held on 18 September 2109

To approve the minutes of the Resources Committee meetings held on 18 September 2019

19/20.86 Actions Arising

To note the attached report (Appendix 1)

19/20.87 To receive financial report

19/20.87.1 Payments

Approve payments from 19 September 2019 to 23 October 2019 (Appendix 2 - updated report to be distributed at the meeting)

Recommendation – that the payments from 19 September 2019 to 23 October 2019 be approved

19/20.87.2 Receipts
To note receipts from 19 September 2019 to 23 October 2019 (Appendix 3 - updated report to be distributed at the meeting)

19/20.87.3 Reconciliation
To approve bank statement and reconciliation to 30 September 2019 (Appendix 4)

Recommendation – that the bank reconciliation to 30 September 2019 be approved

19/20.87.4 Budget sheets / Earmarked Reserves
To review budget sheets and earmarked reserves as at 30 September 2019 (Appendix 5)

19/20.87.5 Virement of monies
Nothing to report

19/20.87.6 Debtors more than 3 months
Nothing to report

19/20.87.7 On Line Banking
Nothing to report

19/20.88 Financial Regulations

To review and agree the Financial Regulations (Appendix 6) as updated by NALC in August 2019 for adoption by the Parish Council at the next meeting on 27 November 2019

19/20.89 Request from other Committees for additional monies

To consider and agree a request from the Environment Committee for £393.64 for the initial costs of continuing the litter picking scheme. The monies to cover cost of potentially replacing all litter pickers and providing high viz jackets and appropriate gloves to volunteers.

19/20.90 Matters for Report and Information only

Matters may be raised by Councillors and requested to be itemised on the next meeting agenda.

19/20.91 Date and Time of next meeting

Wednesday 20 November 2019 to be held at the Danbury Parish Committee Room, Old School House, Main Road, Danbury at 7.30pm