



Danbury Parish Council

Parish Office Old School House, Main Road, Danbury, Essex, CM3 4NQ

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2 December 2022

Dear Councillors

In accordance with the Local Government Act (LGA) 1972, Sch 12, paras 10 (2)(b) you are summonsed to attend a meeting of the Danbury Parish Council. The meeting will be held at the Parish Office on **Wednesday 7 December 2022** commencing at **7.30 pm**.

Yours sincerely

Ms M Harper
Clerk to Danbury Parish Council

Distribution: Members of Danbury Parish Council as follows:

Councillors J Armstrong, S Berlyn, A Chapman, G Chapman, B Hallett, M Hessing, A Keeler and N Orange

Essex County Councillor J Spence
Chelmsford City Councillors R Ambor and, I Wright

AGENDA

22/23.61 Apologies for absence

22/23.62 Declarations of Interest

Members are required to declare any personal or prejudicial interests they know they may have in items of business on the meeting's agenda. They are reminded that they will need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest is a prejudicial one. Unforeseen interests must be declared similarly at the appropriate time. Members have dispensation to discuss and vote in respect of matters relating to the Precept.

22/23.63 Public Question Time

Members of the public are invited to address the Council, give their views and question the Council on issues on this agenda, or raise issues for future consideration (at the discretion of the Chairman). Members of the public may not take part in the Council meeting itself. At the close of this item members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 5 minutes. Members of the public should address their representation through the Chairman of the meeting.

22/23.64 To approve Minutes of the Parish Council meetings held 28 September 2022

To approve the minutes of the Parish Council meetings held on 28 September 2022

22/23.65 Co-option consideration

To consider an application for co-option to the Parish Council and an opportunity for the candidate to address the members and answer questions (application form to follow)

22/23.66 Reports from Committees

22/23.66.1 Community Engagement and Health & Well-being Committee

22/23.66.1.1 To note the minutes of the last meeting as published and receive an update from the Chairman

22/23.66.1.2 To receive an update from the Chairman on the potential Coronation event in May 2023

22/23.66.2 Environment Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

22/23.6.3 Leisure, Activities & Facilities Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

22/23.66.4 Planning Committee

22/23.66.4.1 To note the minutes of the last meeting as published and receive an update from the Chairman

22/23.66.4.2 To consider the recommendation that the following By Pass Policy be reworded as follows:

The Parish Council supports a Maldon-Langford-Hatfield Peverel to A12 link to alleviate the increasingly heavy use of the roads through Danbury as a result of the widespread building, particularly to the East of Danbury, which is detrimental to the health and wellbeing of Danbury residents.

22/23.66.5 Resources Committee

To note the minutes of the last meeting as published and receive an update from the Chairman

22/23.67 Timetable of meetings 2023

To approve the timetable of meetings for 2023 (Appendix 1)

22/23.68 Poppy Wreath

To consider whether to make a donation to the British Legion in respect of the poppy wreath

22/23.69 Precept 2023/2024

To discuss and agree the proposed Precept of £360,388 (8.67% increase on last year; effect on Band D property would be an increase of £0.24 per week) as recommended by the Resources Committee (Appendix 2 - Private and Confidential). The breakdown of the precept proposal (budgets as below with an anticipated income of £12,360:

Community Engagement and Health & Wellbeing Committee - £12,645.00

Environment Committee - £9,069.00

Facilities Committee - £60,383.00

Leisure & Activities Committee - £120,000.00

Resources Committee - £170,785.00

22/23.70 Councillor Surgeries

To confirm attendance at the following Farmer Markets held at the Sports & Social Centre:

4 February -

4 March -

1 April -

22/23.71 Reports from Village Organisations

Members to report if they have attended any meetings on behalf of the Parish Council or any information regarding Village Organisations.

22/23.72 Community Engagement

To advise any issues raised that Members believe should be communicated to the village

22/23.73 Matters for Report (for information only)

To note information

22/23.74 Dates of next meeting

To be confirmed

22/23.75 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is in the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw

Recommendation – to exclude the press and public to consider matters relating to personnel

22/23.76 Consideration of candidates for co-option

To consider the applications

22/23.77 Sports and Social Centre

To receive an update from the Sports & Social Sub Committee