



Minutes of the Extraordinary Parish Council Meeting held on Monday 19th April, 2010 at 7.30pm in the Parish Office

Present: Cllrs S Berlyn (Chairman) A Pemberton
 D Bolwell D Powell
 Mrs Y Burton M Telling
 Mrs A Chapman J Thomson
 H Clacy M Wood
 A Keeler
 J Langley

In attendance: Mrs M Saunders, Clerk

194 Apologies for absence

Apologies were received and accepted from Cllrs S Freeman and D Whiteing.

195 Declarations of Interest

Members were reminded that they must declare any personal or prejudicial interests they had in any items of business on the meeting's agenda. They were reminded that they would need to repeat their declaration at the appropriate point in the meeting and leave the room if the interest was a prejudicial one. Unforeseen interests must similarly be declared at the appropriate time.

No interests were declared

196 Public Question Time

No members of the public were present

197 Exclusion of Press and Public

In accordance with S.1 of the Public Bodies (Admission to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is of the opinion of the Council advisable to withdraw the Press and the Public.

The meeting was held in private and confidential due to the commercial sensitivity of the tendering process.

Further to Minute 158 Parish Council 27th January, 2010 the following were the responses received.

198.1 To receive new Bill of Quantities and letter from C H Grounds Maintenance

A copy of the new Bill of Quantities was circulated to Members.

198.2 To receive letter sent by Clerk to Total Turf Solutions

A letter was forwarded to Total Turf Solutions requesting more information. The reply was also circulated to Members.

198.3 To receive report from Total Turf Solutions

A report from Total Turf Solutions was circulated.

198.4 Further questions to C H Grounds Maintenance

Further questions were sent to C H Grounds Maintenance the reply was available at the meeting.

198.5 The Costings for the Project

The costs were circulated to Members prior to the meeting for consideration.

198.6 A flow Chart with Options

A Flow Chart with four options was circulated to Members at the meeting.

199 Decision of Parish Council

All members of the Council present were asked for their view on all of the documentation provided.

Members were deeply concerned at the reduction in the scope of the project which had increased the risk to the Parish Council due to the fact that the guarantee for the work had been reduced to 1 year. It was felt that the project would be forced to be phased so that it could be completed within the earmarked budget available due to the costs provided. The Parish Council was still committed to progressing the project.

The following was the decision of the Parish Council:

199.1 Tenders Received

Cllr Clacy proposed that all tenders received for Phase III of the Drainage and Car Park Project be rejected. This was seconded by Max Telling. 11 councillors voted for this course of action and 1 abstained.

RESOLVED: that the Parish Council rejected all Tenders received to date for Phase III of the Drainage and Car Park Project.

199.2 Options and Decision

Cllr Powell proposed that the Parish Council go for Option 2 which was to complete only part of the Project. (Therefore the Parish Council would require a new specification which would require a re-tender. Members were aware that there would be an additional cost for this). This was seconded by Cllr J Langley. 10 Members voted for this proposal and 1 member abstained.

The following were details of what was to be included in the new specification:

- The completion of the drainage of both car parks to link to the drainage system already completed;
- The original higher specification for the base;
- The second specification for the lighting - the reduced specification lighting bollards interspersed with wooden bollards for Main Road car park;
- The original higher specification kerbing;
- The resurfacing of the Main Road Car Park;

- The upgrade of the path from Mayes Lane Car Park to the Bowling Club, Tennis Club and Parish Office;
- To request a 10 year warranty with the project;
- A fixed price for the project

It was further agreed to keep Total Turf Solutions as the Parish Council's consultant and to request them to write the specification. A deadline was set of Monday 17th May, 2010, for the return of the specification.

Members wished the Clerk to contact Essex County Council for names of contractors used.

A working party was being set up to discuss the parking arrangements in the two car parks. Members wished that source of funds and voluntary contributions be included as an Agenda item.

RESOLVED: that a) the Clerk requested Total Turf Solutions to prepare a new specification for ratification by the Drainage and Car Park Working Party as above;
 b) The Drainage and Car Park Working Party be delegated to agree the specification so that it can then be progressed to the tendering process;
 c) A time-limit be set for Total Turf Solutions to return the new specification to Monday 17th May, 2010;
 d) The date for the Drainage and Car Park Working Party was set for Tuesday 18th May, 2010 at 7.30 p.m;
 e) The Clerk to contact Essex County Council to obtain some names of contractors
 f) An agenda item be placed on the car parks parking arrangements working party regarding source of funds/voluntary contributions.

Business having been concluded, the Chairman closed the meeting at 9.28 pm

Signed: Cllr S Berlyn, Chairman

Date: