



FACILITIES COMMITTEE

Minutes of the meeting held on 4th November, 2009 at 8pm at the Parish Office

Present: Councillors A Allen, S. Berlyn (ex officio) H Clacy, F Hawkins,
A. Pemberton, D Powell, M Wood (ex officio)

In Attendance: Mrs M Saunders, Clerk to the Parish Council

72 Apologies for absence

Apologies were received and accepted from Cllrs M. Wood (attending another meeting on behalf of the Parish Council) and M. Telling.

73 Declarations of Interest

Cllrs D. Powell and D. Hawkins declared an interest in agenda item 'Confirmation of Rents' (minute No.77) by virtue of personal interest (Football Danbury Mission).

74 Public Question Time

No members of the Public were present.

75 Minutes of the Facilities Committees held on 2nd September, 2009

RESOLVED: that the Minutes of the Meeting held on 2nd September 2009 be approved and duly signed as a correct record.

76 Facilities Budget 2010/2011

As per APPENDIX 1, but please note:

Reference annual maintenance of doors at the Sports & Social Centre: it was agreed that this would be placed on the agenda for further discussion at the December Facilities meeting.

Reference Bowling Green budget: it was agreed that this figure would be left until the meeting had taken place with the Bowling Green advisor and the results had been reported to the Committee at the Facilities meeting on 11th November 2009.

The Committee were unable to include any monies for play equipment due to budget restraints.

The monies regarding the DCA Budget have been calculated through past experience/emergency measures. Monies in the budget head for maintaining the building is not enough. The money would not be wasted.

Additional items requested from the Three Year Plan: Bank Mower £3,000 and Strimmer £400 per budget 2010/2011. The request to Resources Committee will be finalised at the Facilities meeting on 11th November 2009.

The Clerk wished recorded that she was extremely concerned how the Parish Council was going to reach a working budget. Running costs should be covered first and then items can be taken from Three Year Plan.

77 Confirmation of Rents 2010/2011

Facilities Rents

Fees & Rents:

Cricket per match	£ 70 per match
Heathcote School	£3,000 annual fee
Bowling Club	£8,300 (5 yr term – 2 nd yr)
Tennis Club	£3,850 annual fee
Football per match	£ 35 per match
Per match juniors	£ 12 per match
Football training session	£ 12 per session
Football Danbury Mission	£ 273 annual fee
Small Meeting Room (RBL)	£2,100 annual fee
Allotments (Rental)	£ 27 per allotment (splits £13 rental and £14 water) for the year

Reference allotments Clerk had advised that one year's notice has to be given for a price increase - Members agreed that the rental should remain the same for 2011/2012., subject to any increases by the water board.

RESOLVED: that the above be set for 2010/2011

78 Matters for Report

Cllr Langley thought that this Facilities meeting had been very useful.

79 Exclusion of Press and Public

In accordance with S/1 of the Public Bodies (Admissions to Meetings) Act 1960 to resolve that in view of the nature of the business to be discussed it is the opinion of the Committee advisable that the Public and Press be excluded and they are instructed to withdraw.

80 DCA - Electrical Wiring

Unanimously agreed to complete Category 1 items as a matter of urgency under the Council's Financial Regulations under contracts "11.1 a) or in an emergency" at a cost of £3,419.21 + VAT.

RESOLVED: that Sterling Electrical is appointed to complete Category 1 works for the sum of £3,419.21 + VAT to be taken from the DCA painting budget head.

81 Dates of Next Meetings

Wednesday 11th November and Tuesday 8th December

There being no further business the meeting closed at 10.25 pm.

Cllr F Hawkins
Chairman

Signed Date