



RESOURCES COMMITTEE

Minutes of the Meeting held on 12th March 2008 at the Parish Office

Present: Councillors: S. Berlyn (ex officio)
H. Clacy
D. Hawkins
D. Powell
D. Whiteing (Chairman)

In attendance: Clerk to Parish Council

Public Question Time

No Members of the Public were present

166 Apologies for Absence

Apologies were received and accepted from Cllr M Wood and Alan Keeler.

167 Declarations of Interest

None were declared.

168 Minutes of the Meeting held on 27th February, 2008

Under item 165 Cllr D Powell proposed that the three year forecast still be included in the financial regulations this was seconded by Cllr H Clacy and agreed the words **“with one abstention” be added.**

RESOLVED that the minutes of the meeting held on 27th February, 2008 be approved with the above alteration and signed as a correct record.

169 Financial Information for March, 2008

169.1 Approval of payments from after the last meeting until 12th March, 2008

RESOLVED: that the payments from after the last meeting until 12th March, 2008 be approved (See Appendix I)

169.2 Reconciliation sheet to end of February 2008

Cllr Powell confirmed the monies at the bank including petty cash were correct. (See Appendix II)

RESOLVED: that the information be noted.

169.3 Receipts until end 29th February, 2008

RESOLVED: that the information be noted (See Appendix III)

169.4 Debtors more than 3 months

None at present.

RESOLVED: that the information be noted.

169.5 Earmarked Reserves

The Earmarked Reserves Sheet was circulated. (See Appendix IV)
£500.00 was transferred in for Election Fund to built over 4 years.

The Clerk explained that further sums could not be transferred to Earmarked Reserves until received in the next financial year.

RESOLVED: that the information be noted.

169.6 Authorisation of Cheques to be Signed

The Clerk was authorised to permit cheques to be signed outside of the Resources Meeting with two signatories as it was six weeks until the next meeting.

RESOLVED: that the Clerk be authorised to permit cheques to be signed outside of the Resources Meeting with two signatories.

170 Requests for Additional Funding from Committees

As a matter of urgency a report was circulated from the Assistant Clerk Facilities regarding the penetration of water in the lobby area at the rear of the Sports and Social Centre. J W Steele had given an approximate figure for works but until the roof was exposed the extent of the works would not be known. This Company was prepared to programme the work in urgently for after Easter. Discussion took place as to the best way to deal with leak. A proposal was put forward to complete the external repairs up to the sum of £2500 plus VAT by Cllr D Hawkins and seconded by Cllr S Berlyn this was agreed with one abstention.

RESOLVED: that a) J W Steele be asked to investigate the works and repair the roof up to the sum of £2500 plus VAT
b) JW Steele be asked to programme the works urgently after Easter.

171 Local Government Procurement Card

Documentation had been forwarded by the Council's Business Manager at Barclays. A reply was still awaited.

RESOLVED: that the information be noted.

172 Parish Office

The Clerk explained that the Tennis Club had met with the contractor and arrangements were in hand with the Club to complete works to their end of the building.

Sketch drawings were circulated of the RBL Hut. A brainstorming session continued regarding the future use of the building. Advantages and disadvantages were discussed. The British Legion would require at least twelve months notice so therefore consideration needed to be given whether it was an option for the Parish Council to move to the building. The following actions were decided so that an informed decision could be made to make a recommendation to Parish Council.

RESOLVED: that a) JW Steeles were asked to give an opinion as to whether the building could be brought up to modern day standards and that the building would have a life of 15 – 20 years
b) the Clerk to contact Sandon Parish Council to request information on the building of an office on the side of Sandon Parish Hall
c) the Clerk contact CBC to request whether ownership of the Public Conveniences could be transferred to Parish Council and if the building was to be demolished could PC be permitted to use the land
d) the Clerk to ascertain information on prefabricated buildings

e) the Clerk to ascertain information on portakabins

173 Financial Regulations

This item was deferred at the present time.

174 Information Technology

The Clerk informed the meeting that the upgrade for Internet Provider Speed had taken place. The speed of access had improve the access to documents on the CBC website.

RESOLVED: that the information be noted.

175 Matters for Report

There were none.

176 Date of Meetings 2008

30th April, 2008, 21st May, 2008, 25th June, 2008, 23rd July, 2008 16th September, 2008
29th October, 2008 19th November, 2008 16th December, 2008

177 Exclusion of Press and Public

RESOLVED: that pursuant to S.1 of the Public Bodies (Admission to Meetings) Act 1960 the meeting be not now open to the public and press for the following items of business and they were instructed to withdraw.

178 DCA

178.1 Accounts

A copy summary had been circulated of the Accounts for January 2008.

Members requested that the following information be obtained "What was the impact in the increase in electricity costs and why was re-negotiation of electricity unable to be carried out?"

RESOLVED: that a) the clerk request the above information,
b) the contents of the documents was noted and the paperwork then destroyed

179 Three Year Forecast

The Three Year Forecast be continued to be placed on the Agenda further items would be added as progression was made with the document.

RESOLVED: that the three year forecast be placed on further Agendas

180 Staff

Nothing further to report at this time.

The meeting closed at 10 p.m.

Cllr D Whiteing
Chairman

Signed.....

Date.....