



FACILITIES COMMITTEE

Minutes of the meeting held on 5th November 2008 at 8pm at the Parish Office

Present: Councillors A. Allen, H. Clacy, F. Hawkins, (Chairman of the Committee) J. Langley, D. Powell, M. Telling M. Wood (ex officio)

In Attendance: Clerk to the Parish Council, Assistant Clerk, Facilities,

63 Apologies for absence

Apologies were received and accepted from Cllrs S Berlyn, and Mrs J Wells.

64 Declarations of Interest

Cllr. D. Powell declared a personal interest in Minute Number 67.

65 Public Question Time

No members of the Public were present.

66 Facilities Budget

66.1 Bowling Club Green Contract

The Clerk had completed a comparison exercise with the current contractors and a contractor used by the Parish Council for cover for the Groundsman for the maintenance of the Bowling Green for a five year period. This document was circulated to members of the Committee. It was expressed that the contract should have the wording "Final and Fixed for five years". It was unanimously decided that the Parish Council should remain with the current contractor Chelmsford Borough Council as the comparative quotation was treble the price.

RESOLVED: that Chelmsford Borough Council be employed to complete the maintenance of the Bowling Green at the following charges:

- a) 2009/10 £6855.93
- b) 2010/11 £7061.61
- c) 2011/12 £7273.46
- d) 2012/13 £7491.66
- e) 2014/15 £7716.41

This contract is final and fixed for five years.

66.2 Additional Grass Cutting Contract

The Clerk had received three quotations for the next three years for additional grass cutting of Eves Corner, Copt Hill and strimming round war memorial which had been received from:

	2009	2010	2011
DC Greenscapes Limited	140	153	165 Each cut
JS Garden Services	195	195	195 Each cut
Blackwater Landscapes	121.40	121.40	121.40 Each cut

Members agreed unanimously that Black Water Landscapes was offered the contract for the next three years at a fixed price per cut of £121.40 with a minimum 12 cuts per year.

66.3 Westwood Ride-on Mower

The Clerk gave an explanation that budgets were always discussed in the open part of the Agenda and that this also happened in the Resources Committee.

The Clerk had received two quotations for the replacement and part exchange of the Westwood Ride on Mower.

Chelmsford Grass Machinery	£3900	Part Exchange price	£3,400
Ernest Doe and Sons	£4319.14	Part Exchange price	£3,300

6 Members were for and 1 Member against taking this item to the Facilities Meeting in December for a decision. Therefore it was decided to proceed to take this item to the December meeting. Monies would have to be taken from reserves to purchase this piece of equipment.

RESOLVED: that the item regarding Westwood Ride-on Mower be taken to the Facilities Meeting in December for a decision.

66.4 Replacement Fencing

The Clerk had requested a ballpark figure for replacing the wooden fencing with 10.5 metres of black roll top fencing adjacent to the patio area at the Sports and Social Centre. The Council had again been winners of the Essex Playing Fields competition and had been awarded a voucher for £500 of prize money to be spent on the playing field. As the Council had not spent their previous year's prize money for the same amount Ground Control who had sponsored the competition had been to survey the piece of fencing in question and were investigating the costs for replacing the fencing using the prize money as part payment.

RESOLVED: that the information be noted and an update given when received.

66.5 Recommendation of Budget for Facilities Committee from Resources Committee

Members considered the budget for Facilities. Facilities put forward a budget in the sum of £80,060 for consideration by Resources Committee.

RESOLVED: that Facilities put forward a budget figure of £80,060 for consideration by Resources Committee.

67 Facilities Rents

Fees and Rents	2008/09	2009/10
Cricket per match	£70 per match	£70 per match
Heathcote School	£2,600	£2730
Bowling Club	£6851.88	£8300
Tennis club	£3,500	£3675
Football per match	£33	£35
Per match juniors	£11	£12
Football training session	£11	£12
Football Danbury Mission	£260 Annual	£260 Annual
Small Meeting Room	£2,000	£2100 (depending on outcome of Resources Committee and Parish Council Meeting)

A considerable amount of discussion took place regarding the Football Fees. Members did discuss whether a monthly charge should be used for Danbury Mission Football Club this was rejected, eventually it was decided that Danbury Mission Football should remain the same charge for the next year.

Allotments

Allotments as per minute 64.1 Facilities Committee 8th November, 2006 £12.00 was set plus a proportion of the water costs. Allotment fees were set at £26.00 for financial year 2000/09. Fees for the water were reduced in August 2008. Therefore the charges for 2009/10 for water should be £11.00 making a total payment of £23.00

RESOLVED: that a) the above costs become the fees and rents for 2009/10
b) the allotments are charged for water at a fee of £11.00 per allotment plus £12 rental
c) in the year 2010/11 the rental fee is increased to £13.00 per allotment

68 Dates of Meetings in 2008

12th November and 10th December

Meeting closed 9.45 p.m.

Cllr F Hawkins, Chairman

Signed Date